

# **ETHIRAJ COLLEGE FOR WOMEN (Autonomous)**

**Chennai – 600 008**

Affiliated to the University of Madras  
College with Potential for Excellence  
Re-accredited with A Grade by NAAC



**5.3.2**

**Academic Council Minutes**

**Minutes of the Academic Council Meeting held on 10<sup>th</sup> August 2015 at 13.30hrs.**

The Academic Council Meeting for the academic year 2015-2016 was held on 10<sup>th</sup> August 2015 at 13.30hrs in the college auditorium with the Principal Dr .Mrs .A. Nirmala in the chair.

**AGENDA:**

At the outset, the Principal welcomed the members and introduced the new members of the Academic Council appointed by the Vice-Chancellor of the University of Madras and by the college authorities.

Members appointed by the Vice-Chancellor are:

1. Dr. T.S. Subha  
Associate Professor and Head,  
Department of Botany,  
Bharathi Women's college  
North Madras, Chennai -108.
2. Dr. M. Venkataraman  
Principal,  
D.G Vaishnav College  
Arumbakkam, Chennai – 106.
3. Dr. V.D Swaminathan  
Professor of Social Work and Head-in-charge,  
Professor ,Dept. of Psychology,  
University of Madras,  
Chepauk campus, Chennai -600005.

Members appointed by the college authorities are:

1. Dr. M. Sekar  
Trust Board Member
2. Dr. A.V Sivarama Prasad  
Executive President (HRD and Services)  
The KCP Limited
3. Mr G.P Hari  
Partner Manohar Choudhary and Associates,  
Chartered Accountant

Principal informed that Mr G.P Hari was not able to come due to unavoidable reasons. She also welcomed the new members of the staff Dr S. Bhuvanewsari representing the languages and Dr. G Caroling representing Science stream and introduced the Controller of Examination (COE) Dr. R Hemalatha, Deputy COE Dr. D.B Usharani and Additional COE Dr. T Ushapriya and the Academic Council Secretary Mrs Prema Sampathkumar to the council.

Principal said that in an era while the educational system is witnessing rapid changes. Institutions like Ethiraj College look forward to such forum, which plays a significant role. The suggested

recommendations of the Academic Council aiming at enhancement of quality of educational system with modification and improvement in the curriculum and evaluation method and also keeping with the needs of the industry will be incorporated.

#### AGENDA 2:

A copy of the Minutes of previous meeting was circulated for approval and the Minutes was approved and passed by the members of the Academic Council.

#### AGENDA 3:

The Chairman of the Board of Studies presented the syllabi for the UG, PG and M.Phil courses in the Aided and Self-Supporting Streams to be followed by students admitted from 2015-2016 as per the stipulation by the TANSCH and University of Madras.

#### Tamil:

Dr. S. Angayarkanni, Head, Department of Tamil moved the Course Profile for Part I Foundation Tamil, Part IV Non Major Elective for I B.A., B.Sc. & B.Com, and I PG (2015-2016), passed in the Board of Studies held on 19<sup>th</sup> June 2015 for approval.

- Foundation Tamil for first two semesters for B.A, B.Sc. and B.Com have been approved.
  - Change in question paper pattern for Foundation Tamil for I year B.A/B.Sc./B.Com
    - ஒழிரு வறிகளில் விடை தருக 10x2= 20 marks
    - செய்யுள் வினாக்கள் 5x8 = 40marks
    - கட்டுரை வினாக்கள் 2x10 = 20marks
    - கடிதம் 1x10 = 10marks
    - கலைச்சொல் ஆக்கம் 10x1 = 10marks
- Basic Tamil includes alphabets, words and name related exercises. Proverbs in English are deleted.
- In Advanced Tamil செய்யுள், நாடகம், சிறுகதை have been changed.
- For M.A Tamil, from 2015-2016, number of papers increased from 24 to 26. One of them is Essay in Planning (இட்டக்கட்டுரை). Teaching hours is 120 and credit is 90. Other changes listed in Board of Studies meeting have been ratified and approved.

#### English

Ms. M. Sasirekha, Head, Department of English moved the Course Profile of Foundation English, Soft Skills, I B.A English (Aided and Self-Supporting), B.A English and Communication Skills (Self-Supporting), I M.A English and M.Phil. passed in the Board of Studies held on 22nd June 2015 for approval.

- Introduction of Soft Skills for UG across disciplines.
- Curriculum strengthened through latest amendments.
- Course titles changed, based on revised contents of curriculum.

Dr. M.Sekar questioned about screening mechanism while prescribing textbooks to check for controversy (Fiction and Non-fiction).

Principal clarified that due consideration and thought is given to a subject while introducing and some staff are assigned to go through the texts before prescribing. She also pointed out that there is no fool proof system as it is subjective and relative in nature.

#### Hindi:

Dr. Hema Krishnan, Head, Department of Hindi (Self-Supporting) moved the Course Profile for Part I -Foundation Hindi, Part IV non-major elective for I year B.A/B.Sc./B.Com.(2015-2016) passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

I Semester – Prose and Functional Hindi.

II semester – Essay and Translation

NME – Basic Hindi (I Semester- Written Hindi , II semester – Spoken Hindi).

Academic Council Members felt there is a disparity in I Semester credit (3) and LTP (4+1 = 5).

Dr. M Venkataraman told that many other papers also show such discrepancy between credits and LTP. Credit ascertained for PG is 90 and UG is 140. He asked whether TANSCHÉ stipulates the number of hours based on which credit is conferred or vice-versa. He also emphasized that there should be uniformity in credits and LTP in concurrence with TANSCHÉ and University of Madras.

Dr Swaminathan was not convinced with credits and LTP, and said that Institution should not be questioned by NAAC while going for re-accreditation.

Dr. D.B.Usha Rani replied that the credits given are based on TANSCHÉ stipulation, which states 60 credits for 13-15 core papers for entire course, and for Allied it is 6 credits for 90 hours

Dr. T.S Subha told that there must be correlation between credits and LTP, and each teaching hour can be multiplied by 10. Teaching hours allocated is 75, but LTP 4+1 = 5x10 = 50 hours didn't seem logical.

Dr.T.Ushapriya replied that contact hours and credits are prescribed by TANSCHÉ and credits have no bearing on lecture hours. She also said that Syndicate must give the approval for credits and LTP for which Dr. M Venkataraman replied to be placed before Syndicate for approval with TANSCHÉ and University of Madras .Dr.T. Ushapriya also said that they don't have any explanation for teaching hours equal to credit, hence 3 credits for one subject of 5 hours. She informed that day order system is followed with 15 weeks in a Semester, with 6 days per cycle, 15x6= 90 hours, but prescribed hours is 5 hours per week, for the paper, so 15x5= 75 hours.

#### Sanskrit:

Dr V. Anusha ,Head, Department of Sanskrit ( Self-Supporting) moved the Course Profile for Part I -Foundation Sanskriti, Part IV Non-Major Elective and Soft Skill Elective for I year B.A/B.Sc./B.Com (2015-2016) passed in the Board of Studies held on 24<sup>th</sup> June 2015 for approval:

- Changes were brought to highlight Indian tradition and the benefits derived from Sanskrit Literature to the society.

#### French:

Dr: Adeline, Head, Department of French, moved the Course Profile for Part I -Foundation French, Part IV Non-Major Elective and Soft Skill Elective for I year B.A/B.Sc./B.Com (2015-2016) and 1 PG passed in the Board of Studies held on 18<sup>th</sup> June 2015 for approval.

- Question paper template to be based on that of University of Madras for part I French as this is a basic language paper and students have to be assessed in basic grammar, vocabulary and written skills.
- Part IV downsized to 30 hrs compared to earlier 45 hours.
- PG soft skills is 30 hours per semester.
  - Credits – 3
  - Teaching hours – 75
  - LTP – 3.20 is 90 hours.

**Recommendation :** Error pointed out with LTP calculation to be rectified

#### Economics:

Dr K. Kalalarasi Head, Dept. of Economics, moved the Course Profile for I B.A Economics, Business Economics (Aided & SS), Non Major Elective for I UG., I M.A Economics, Business Economics and M.Phil Economics passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

#### Aided -At UG level:

- Basic concepts included in Micro-Economics and calculus for Economics.
- Contributions of Nobel Laureates included in major papers and courses.
- Training for Bank and TNPSC examinations as NME.

#### Aided -At PG level:

- Financial economics is introduced to gain knowledge about the existing financial markets at national and global level.
- Public Economics is well modified by incorporating present Indian Fiscal system.
- Practical classes suggested to be included for statistical software, rather than just theory.

#### Aided - M.Phil:

- New paper - Contemporary Issues, introduced instead of Advanced Economic Theory.
- Health Indicators and latest sources are included in Economics of Health to help researchers to identify the areas of research in Health Economics.
- Research methodology paper revamped to excel in Report Writing.

#### Self-Supporting - B.A Business Economics:

- Economics of Firm strategy I and II renamed as Micro Economics Analysis I and II.
- A unit on welfare economics included in Micro Economic Analysis, appreciated.
- Accounting for Managerial Decisions is being offered as Allied paper instead of Financial Management in second semester.

- Principles of Economics I and II offered as common paper for B.Com (Corporate Secretaryship) and B.Com (B.M) as Allied papers in first and second semesters instead of Business Economics and International Economics.
- Non- major electives offered are:
  - Questionnaire and its practical applications.
  - Women Entrepreneurship.

With regard to the NME Paper Training for Bank and Competitive Exams, Dr.M. Venkataraman asked for the difference in content of syllabi offered in the first and second semesters.

Dr. Kalalarasi clarified that the syllabi is the same and it is offered again in second semester because of great demand.

Dr. M. Venkataraman suggested that there should be no repetition in a syllabi. The first and second years should have separate NME.

Enquired about the difference between Financial Management and Financial Accounting and told that Financial Management requires good knowledge of managerial skills.

He told that when same subjects / papers are prescribed for first and second semesters in a curriculum, it should be marked clearly that it is prescribed for the students of other departments. The NME for students of own department and the other departments should be mentioned in the curriculum to avoid any confusion.

Dr. T Ushapriya replied that in Part IV – 1a, 1b, 1c, the 1c, component is NME, which is Interdisciplinary, offered by all departments to the entire college.

Dr Venkataraman clarified his doubt if 1a - Basic Tamil and 1b – Advance Tamil is offered in the first and second semesters respectively.

It was clarified as follows:

- 1a – Basic Tamil for students who have not studied Tamil will be taught 8<sup>th</sup> standard Tamil
- 1b – Advance Tamil for students who have studied Tamil till 10<sup>th</sup> or 12<sup>th</sup> but have opted other than Tamil in Part I.
- 1c – NME for those who do not come under 1a or 1b.

He told that students who have take French, Sanskrit, and Hindi must study Basic Tamil and the University norms are different for Part IV - 1a, 1b and 1c, hence uniformity should be followed.

Dr. Swaminathan told that the COE will have problem if the Title of the Paper and Code are the same, when the same paper is offered in two semesters.

### History, Tourism and Travel Management:

Dr. Sheela Kirubakaram Head, Dept of History & Tourism and Travel Management, moved the Course Profile for I B.A History & B.A. Tourism and Travel Management, Non Major Elective and Allied for I UG., I M.A History and M.Phil History passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

- Following changes incorporated in I B.A History, first and second semesters:

- Early and Later Vedic Age was combined as Vedic Age and Caste system was removed from the Paper – Main currents of India History.
- Section of Indian Constitution was replaced with Jawaharlal Nehru, Vallabhai Patel, and Pattabhi Sitaramayya committee in the Paper – Contemporary India 1950 – 1987. Ayodhya issue and assassination of Rajiv Gandhi was deleted as they form a part of Prime Minister in Question in unit 3. Cauvery dispute changed as Cauvery issue in unit 4.
- Following changes incorporated in I M.A History, first semester:
  - Topic on Tanjore Big temple included in – Social and Cultural History of Tamilnadu upto Nayak rule.
  - Topic on Sangam Age included in the paper – Cultural heritage of India excluding Tamil Nadu. Vedic Age divided into Early Vedic and Late Vedic periods while the last unit includes topics on British Rule and Cultural changes.
  - Topics on Sher Shah Suri, Mughal administration and Akbar included in paper – Legacy of Islamic Rule.
- Following changes were incorporated in I M.A History, second semester:
  - Topic on World missionaries and literature included in – Socio-Cultural History of Tamil nadu from 1565 – 1987.
  - The section on Wars in India under company rule 1757 – 1857, removed to make way for personalities like Hyder Ali, Tippu Sultan and Ranjit Singh. Rise of Marathas included.
  - Topic on New Imperialism was introduced in – Nationalism in Africa and Scramble for Africa shifted within the unit.
  - Tourism as an Economic Multiplier included in paper – Tourism Management.
- Following changes were incorporated for M.Phil:
  - Recent trends included in fifth unit of Historiography and Historical Methods paper.
  - Feminist Historiography introduced as a topic in Historiography and Historical Methods paper.
  - Topics on Ramalingam Adigal, Viresalingam Panthulu and Vaikunta Swamigal included in the second unit of paper - History of Tamil Nadu 1800 – 1987.

Academic Council members appreciated History of Chennai as NME and sought clarification for teaching history to students of other disciplines

Dr. Sheela replied that definitely all those residing in Chennai must know its history.

Dr Venkataraman told that space to be given in the LTP. 4-2-0.

### Geography

Mrs. Valarmathl, moved the Course Profile for Allied Geography offered to the students of History and Economics department and Skill Based subject passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

I Semester Allied I – Geography of India

II semester – Geography of Tourism, as Geography being the main component in many of the competitive exams.

### **Zoology:**

Dr K. Revathi Head, Department of Zoology, moved the Course Profile for B.Sc., M.Sc., and M.Phil Zoology, passed by the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

- PG syllabus to incorporate chi- square analysis and to interchange Paper 6 – Genetics from third semester to paper 3 – Molecular Biology and Biotechnology.
- Introduction of Internship for PG students with perspective areas of research – Industries, Laboratories and Institution was suggested to be annexed.
- I UG Core paper – Invertebrates syllabus of TANSCHÉ was ratified as extensive.

### **Chemistry:**

Dr P. Shanthi, Head, Dept of Chemistry moved the Course Profile for I B.Sc., M.Sc., and M.Phil Chemistry passed in the Board of Studies held on 24<sup>th</sup> June 2015 for approval.

- Practical exam at the end of every even semester for B.Sc. & M.Sc.
- One core theory paper in each semester for first UG.
- Two non-major electives for PG in second and third semester – Cosmetology and Fibre, Fabrics, Dyeing and Printing Textiles.
- UGC-CSIR syllabus to be incorporated at UG level to motivate and improve their application and numerical skills.
- No change in question paper pattern for PG.
- NME paper of UG course should have a CA component and the duration of exams for PG NME course should be 3 hours.
- Six non major electives (two major and four non-major) offered earlier will henceforth be 2 NME in the first and second semester. And as per TANSCHÉ, four soft skill papers to be handled by the English Department.
- Skill based papers will henceforth be named as NME for UG.
  - I semester NME – Cosmetology
  - II semester NME – Dyeing and Printing of Textiles.
- Electives and NME for PG
  - I semester – Elective 1 – Nano chemistry.
  - II semester – Elective 2 – Spectroscopy.
  - II semester NME – Cosmetology.

Dr. T.S Subha enquired if the practicals are conducted for NME courses. Dr. P. Shanthi replied yes and is outsourced for the practicals.

### **Plant Biology and Plant Biotechnology**

Mrs Prema Sampathkumar, Head Dept of Plant Biology & Plant Biotechnology moved the Course Profile for B.Sc., M.Sc., ( Self Supporting ) and M.Phil PBPB passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.



#### UG syllabus:

- One core paper in each semester for first and second year.
- NME one in each semester in first year.
- I Semester -Nursery and Landscaping.
  - II Semester -Mushroom cultivation.
- Practical exams at the end of the academic year for UG.

#### PG syllabus:

- 15 core papers, 5 major electives spread over four semesters besides two NME, One each in the second and third semesters.
- Internship at the end of second semester.
- Practical exams at the end of the academic year for PG.

#### M.Phil syllabus:

- Ratified and approved as good.

Dr. Mrs. T.S Subha enquired about the Internship, Vermicomposting and mushroom cultivation.

Academic council member enquired about the type of solid waste utilised for vermicomposting.

Mrs. Prema Sampathkumar clarified that internship has been introduced from this year for PG. Oyster Mushroom is cultivated and produce is sold. Proposed to do vermicomposting along with Zoology department.

#### Commerce:

Dr Mrs Sujatha Balakrishnan, Head in-charge, Department of Commerce, moved the Course Profile for I B.Com (Aided and SS); M.Com, and B.Com (Hons) (SS) passed in the Board of Studies held on 20<sup>th</sup> June 2015 for approval.

#### B.Com General (Aided and SS)

- Entrepreneurial Development – shifted from first semester to sixth semester.
- Financial accounting with more emphasis on accounting.
- Business Management approved, Performance Appraisal and Training and Motivation to be shifted to second or third year HR paper.
- Instead to incorporate communication, control and staffing and directing.
- Advanced accounting paper to be renamed as Advanced Financial Accounting.
  - Unit 1 and 2 combined and hours reduced.
  - Unit 5 Introduction to IND- AS and as unit 4
  - Unit 3 becomes unit 2
  - Unit 4 becomes unit 3
  - Limited liability partnership accounting included.
- Banking theory law and practice in second semester.

#### B.Com (Hons)( Self –Supporting)

- Financial Accounting to include reading of Annual Reports and Financial Accounts of Companies. Group activity taking live balance sheets.
- Advanced Accounting renamed as Advanced Financial Accounting.
- Business law renamed as Mercantile Law.
- Computer Application in Business instead of Entrepreneurial Development which is stepped to a later semester.
- 14 weeks of internship distributed as seven each at end of second and fourth semester.

#### M.Com.( Aided)

- Paper on Decision Making to give space for Prowess database.
- New subject introduced is E-commerce – Case study approach on on-line shopping, e-security and IT act.
- Organisational Behaviour – Case study evaluation as Internal component.
- Research methodology – Inclusion of two books by reputed authors.
  - By Ravilochanan of Margham publication
  - By Rangathanan.
- Retail Management – Inclusion of Role of Merchandiser In Merchandise Management and In Unit 4 spatial management and physical evidence.
- Group Dynamics – Inclusion of Leadership styles and roles and group activities as teaching methodology and to evaluate as CA component.

#### M.Phil

- Research Methodology to include more problems and for secondary data analysis prowess database can be used.
- Contemporary Business to exclude valuation accounting and concentrate only in merger theory.

#### General suggestion:

- Foundation English as Business English/ Business Communication/ Corporate communication.
- College and department advised to enter into more MoUs with the listed companies. To request University to permit MoUs with non-listed companies with minimum turn over.
- Core subjects as Financial, Corporate, Cost & Management Accounting and Income Tax syllabi to be the same across all disciplines like B.Com (General), B.Com A&F, B.Com Bank management excluding B.Com Corporate Secretaryship.
- End of each syllabus with suggested reading and e-resources instead of books recommended and references.
- To have a paper on logistics and supply chain management in the second year M.Com.

Dr Swaminathan asked of the basis on which OB paper has been framed. He told that OB is taught at four levels and it is a PG course – Individual processes, group processes, organisational processes and change process. He said that there was hardly anything pertaining to the group in introduction, individual process and there is a gap. He also told that group dynamics is introduced as a paper hence to curtail repetition. He felt that it is not like group dynamics alone but a combination of group and organisation dynamics. Power and Politics should go hand in hand was told in a lighter vein. Title was suggested as Group and Organisation Dynamics.

Dr. Sujatha Balakrishnan said that Business Management paper was felt to be lengthy, hence the BOS suggested to incorporate motivation and communication in HR paper in second and third year as it would be difficult for the first semester students. The second and third year syllabus is not done as yet and will be included.

### Physics

Dr. Shahida Banu Head, Dept of Physics, moved the Course Profile for 1st B.Sc (Aided), 1st M.Sc., and M.Phil (SS) passed in the Board of Studies held on 20<sup>th</sup> June 2015 for approval.

- Practical exams at the end of the academic year for UG and PG.
- One core paper in each of the first and second semester for UG.
- 15 core papers, 5 major elective spread over 4 semesters. Two non-major electives, one each on second and third semesters. Internship at the end of second semester and four soft skills, one in each semester – approved.
- Two new elective courses namely X-Ray Crystallography and Nanoscience & Technology.
- One new elective for M.Phil – Research Trends in Nanoscience and Nanotechnology.
- PG and M.Phil syllabus in conformation with CSIR-NET.
- Suggested a few books for the core papers offered in the second semester for the PG curriculum.
- Few online references were also suggested,
- Allied paper – General Physics II – concept of CB mode was ratified as CE mode.
- Skill based course with hands on experience on MS office approved.
- Summer training in other institutes can be considered as internship and can also be done in the department. The internship could be software/industry/ Electronics related was also ratified.

Dr Swaminathan asked whether the department is competent to teach MS office. He said that NME to have some component of the parent department when offered to others. He also clarified the reason for offering the same Introduction to MS office in the first and second semester:

Dr. Shahida replied that it is offered as elective for third year as C-programming and to teach with the help of the BCA department. She clarified that MS office is offered as NME subject for which only 50 students can register in one semester, hence students who do not get the opportunity during the first semester can do it in the second semester.

### Suggestion

D.r.M. Venkataraman suggested that if the same NME subject is offered in both the semesters it should be specified clearly in the curriculum that it is offered only to the students of the other departments.

### Maths

Dr. M. Jeeva, Head, Department of Mathematics moved the Course Profile for

- 1 B.Sc Maths Core and Allied (Aided and SS),
- 1 B.Sc Maths with Computer Application – Core (SS)
- B.Sc Allied Maths for Physics, Chemistry and Computer Science (Aided and SS)

- B.Com Allied Maths (Aided and SS)
- BCA Allied Maths (SS)
- I M.Sc. Maths Core and Elective (SS)
- M.Com Elective (Aided)
- M.Phil Maths (SS)

Passed in the Board of Studies held on 19<sup>th</sup> June 2015 for approval.

Suggested changes in the syllabi incorporated.

- Statistics using Excel is offered as NME for the I UG.
- Object Oriented Programming with C++ is revised for B.Sc Maths with CA.
- M.Sc. Maths – Recommended text book for Operation Research,
- NME of the previous first and second semester is shifted to second and third semester respectively. Graph theory from the fourth semester is shifted to the first semester.
- Paper on Mechanics and Tensor Analysis is revised and approved.
- Question paper template revised and approved for UG and PG. No changes in M.Phil curriculum.

Dr T.S Subha asked about NME as to why statistics using Excel is offered when there are umpteen number of latest softwares available. She also told that statistics would cause fear for students from the field of Biology, hence only those interested would opt for it and will serve purpose if some other package is offered.

Dr M Jeeva replied that NME is offered to the students of the other department who have no basic knowledge of computers. Hence it will be useful to them but for maths students, other statistical packages will be beneficial.

Dr Swaminathan told that Excel is very small and proposed a little better package/ tool.

Dr Jeeva clarified that statistical packages available is useful for Commerce (UG, PG), Economics (PG) and Maths students and sought permission for change in the Statistical package to be permitted in the forthcoming years.

Dr Venkataraman told that their syllabus appeared different from the others, with books for chapters, section and units. He suggested that the students should look for the books and teachers can mention about the book while teaching, as it looks like a compulsion to the students to follow a particular book. He also told that the syllabus presented to the Academic Council should be uniform like with 5 units because Managerial Economics has 4 units. He emphasized on uniformity in all the subjects.

Principal enquired whether the title for NME could be – Statistics using excel or statistics using packages.

Dr Swaminathan asked to how the question paper setter would frame the paper.

Dr Jeeva replied that it is only practical oriented paper. Title of paper for NME as statistics using packages.

## Nutrition and Dietetics

Dr.K.R.S. Girija Shyamsunda, Head, Dept of Nutrition, Food Service Management & Dietetics moved the Course Profile for I B.Sc. Nutrition, Foodservice Management & Dietetics (Aided), I B.Sc. Clinical Nutrition & Dietetics, 1st M.Sc. Foods & Nutrition and M.Phil. Foods & Nutrition passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

### I B.Sc. Nutrition, Food Service Management & Dietetics (Aided)

I semester – Core – Food Science,

II semester – Core – Physiology.

Food Science & Physiology Practical as core practical in the 2<sup>nd</sup> semester for the I B.Sc. N & D.

Part IV NME – Offered to the students of the other depts.

I Semester - Health & Nutrition

II Semester – Flower Arrangement.

### I B.Sc. Clinical Nutrition & Dietetics

I Semester – NME – Art of Interior Decoration,

II Semester – NME – Basics of Food Preservation.

Following changes incorporated:

- Food plate in unit I of Food Science.
- Slide on Nephron in Physiology Practicals.
- Part IV NME – In Health & Nutrition,
  - Food Plate concept,
  - Nutritional needs of elderly.

### M.Sc. Foods & Nutrition

- Core Papers - Nutritional Biochemistry & Medical Nutrition Therapy I,
- Elective Paper – Nutraceuticals & Applied Physiology.
- Core practicals - Analytical techniques in Nutrition for I PG students I semester.
- Core Papers – Advanced Food Science, Applied Statistics & Research Methodology

### Medical Nutrition Therapy.

- Elective Papers – Nutrition during Special needs, & Food Preservation.
- Core practicals – Advanced Food Science for II PG II semester.

All practical exams at the end of the even semester.

### M.Phil. Foods & Nutrition

- Research Methodology & Introduction to Learning / Teaching Process,
- Advanced paper in Foods & Nutrition.
- Internal paper for Dissertation,
- Dissertation to be Included for M.Phil students (2015 students).

Dr. Swaminathan pointed out 2-3 errors, the Food Science paper shows 7 hours/ week and the LTP is 5-2-3, no co-ordination between LTP & teaching hours. Enquired if the time-table is for 10 hours, while it is 7 teaching hours/week as per syllabus.

Dr. Girija replied that the template was given by TANSCH and the 3 hours denote practicals.

Dr. Swaminathan clarified why the credits for Food Science Practical in I semester is marked as zero, Dr. Girija replied it's because the exam is conducted in the end of the even semester and credits are allocated for the practicals in the semester they take up their exams.

Dr.T.S. Subha enquired if there is practicals for Ikebana & Food Preservation.

Dr. Girija replied that 2 hours is needed for practicals, and NME classes are not available at a stretch for 2 hours, hence not feasible. But they do make arrangements which is displayed on the stage for functions in the college.

Principal asked if any Head of the Science department could answer the query regarding the coordination between LTP & teaching hours with regard to Science Depts in general. And if the Practical hours are shown in the LTP of the theory paper.

Dr. P.Shanthi, Head Dept. of Chemistry replied that for a core paper of 7 hours/week, in a semester of 15 weeks total hours would be  $15 \times 7 = 105$  hours, so LTP could be either as 4-3-0 or 5-2-0. Practical hours not shown in theory paper, and LTP will show as 0-0-3.

Dr. Venkataraman told that in Advertising LTP is 3-0-2., total 5 hours, total  $5 \times 15 = 75$  hours, practical shown in theory.

Dr.P.Shanthi replied that only in skill based papers the practical is shown for 2hours class LTP is 1-0-1.

Principal & Dr. Usha priya clarified that practical hours should not be shown in core paper LTP, and that there should be uniformity in the pattern of LTP.

Dr. Swaminathan emphasised to sort out the confusion, and suggested to bring in the Concept of Schools as the Science depts. are so vast, the School Chairperson can co-ordinate to prevent confusion.

Principal thanked him for the suggestion and informed that for the first time an International Conference is being organised with 3 depts. together. She also said that the NAAC experts also highlighted the need to cross boundaries and to think in terms of Schools.

### **Corporate Secretaryship**

Dr.V.Shanthi, Head, Dept of Corporate Secretaryship, moved the Course Profile for I B.Com Corporate Secretaryship (Aided & SS), I M.Com. Corporate (SS) & M.Phil (Aided) programs passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

- Changes made relating to CA components, question paper template & panel of examiners.
- UG Soft Skill Papers (NME) – I semester – Personality Enrichment.

II semester - Managerial Skills.

- Elective Papers for PG – I semester – Information Technology  
II semester – Knowledge Management.
- In PG program Direct Taxes & Tax Planning I & II instead of Direct Tax Laws in the I & II semesters respectively.
- Job-oriented certificate program on Personality Development & Placement preparation for UG & PG courses.

DR. Swaminathan enquired about the content of IT & who teaches it?

Dr. V. Shanthi replied, content is basics, with introduction to MS Word, MS access accounting and SPSS package included this year is offered as Elective paper.

### Centre for Women Studies:

Dr. V. Kadambari, Director, Centre for Women Studies (UGC Funded) moved the course profile passed in the Board of Studies to be approved – meeting convened through e-mail as one member was travelling abroad and another was held with other commitment.

Soft-Skill Course – Personality Development for Women is offered to I PG students cutting across disciplines for 2 hours with 3 credits.

This paper is offered for the past 4 years which revolves around 2 major items – self-worth, esteem & self-capacity & capability. The entire paper is to motivate the students to find their self-worth and convert capacity to capability.

Course book is produced by the Centre – A manual/ Handbook is given to the teachers with a training workshop for gender sensitisation and for taking classes. The manual produced by Dr. V. Kadambari is used by all teachers.

Dr. Swaminathan suggested that Personality Enrichment would be better because Personality Development is common. He also suggested that since the University of Madras has started the Dept. of Women Studies, Dr. Bharathi Hari Shankar could be included in the BOS.

Dr. V. Kadambari replied that she will be very happy to rename as Personality Enrichment & Dr. Bharathi Harishankar is with her for some programs.

### SELF- SUPPORTING

#### Computer Science

Mrs. Jayapriya Head, Department of Computer Science, moved the Course Profile for I B.Sc. Computer Science passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

- Graphics Included in 'Programming In C'.
- Concepts for analysing algorithms included in Data structures using C.

Dr. T. S. Subha enquired of the NME offered by the dept.

Mrs. Jayapriya replied Front Office Management.

Dr. Swaminathan asked how far Front Office Management is related to Computer Science.

Mrs. Jayapriya replied that the NME is offered to other students.

Dr. Sekar told that MS Office Tools would be the apt title for the NME.

#### **Bachelor of Bank Management:**

Dr. T. UshaPriya moved the Course Profile for I B.Com. Bank Management & I M.Com. Bank & Insurance Management. passed in the Board of Studies held on 20<sup>th</sup> June 2015 for approval.

UG

- I semester in Financial Accounting I -- Depreciation Accounting replaced by Consignment Accounts & Accounting for Banking Business included.
- New course Business Organization & Management in I semester, instead of Business Mathematics & Statistics I shifted to II semester.
- NME offered to students of other depts. is Practical Banking instead of Business Communication.

PG

I semester –

- Banking Law renamed as Legal & Regulatory Aspects of Business in Banking.
- Project Finance renamed as Project Management.

II semester –

In Management & Practice of Life Insurance the concept of Premium, Bonus & Different Factors considered in Calculating Premium. Included.

Dr. Swaminathan enquired of Company law and told to go ahead with DST and incorporate it somewhere through the course.

Dr. Ushapriya replied that there is no subject on Company Law in the course and wherever Company Law provisions applicable to Banking Companies has been incorporated.

#### **Biochemistry**

Dr. M. Sujatha moved the Course Profile for I B.Sc & M.Sc. Biochemistry passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

UG

- Cell death – Apoptosis, Necrosis, Cell renewal & Culture included in Cell Biology paper.
- Super secondary structure, Blood Group Polysaccharides deleted from Biomolecules paper.

PG



- Certain units reorganised in advanced physiology paper.

### **Microbiology**

Mrs. K. KrishnaPrema moved the Course Profile for I B.Sc. Microbiology & I M.Sc. Applied Microbiology passed in the Board of Studies held on 22nd June 2015 for approval.

#### **Modification in PG syllabus**

- Nosocomial Infections included in Diagnostic Microbiology.
- Newly emerging virus included in Virology.
- Spore staining techniques included in General Microbiology.

#### **Modification in UG syllabus**

- New techniques in disinfection & sub culturing included in General Microbiology practicals.
- 15 core papers in 2 years of PG.
- UG one core paper instead of two in the I year.
- Practical exams at the end of the semester.

Dr. Subha asked if some other paper could be offered as NME in II semester instead of Mushroom Technology because it is offered by the Botany dept.

Mrs. KrishnaPrema replied that Botany is Aided course and Microbiology is Self-Supporting Course.

Dr. Swaminathan enquired of Tissue culture.

Mrs KrishnaPrema replied it is taught in theory and practicals and requires a highly aseptic condition as the tissue culture lab must be free from microbes.

Dr. Sekar enquired if any help is sought from the Veterinary side.

Mrs. KrishnaPrema replied that the dept. has trained faculty and she has trained the others.

### **Bachelor of Business Administration**

Mrs. G. Rajalakshmi moved the Course Profile for I BBA passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

#### **Resolution made by the board incorporated in the syllabus;**

- Management Principles includes Peter Drucker's Modern Management Thought, Lean Management & Management of NGOs.
- Topics on Leadership & Motivation shifted to Organisational Behaviour offered in the III semester.
- Specific areas where case studies are discussed mentioned in syllabus.
- A question on case study included in question paper template.
- In Accounting for Managers I, topics on GMPS replaced with IFRS. Concepts on funds strengthened.

- In Communication for Managers, HR letters namely Letters of offer, Performance appraisal & Termination included.
- Computer Application in Business – MS- Excel strengthened with more mathematical, statistical & finance function.
- In Skill based course – Small Business Management, Venture Capital Finance, MSMEs, SHGs & Govt. funds for small & medium enterprises included.

Dr. Swaminathan clarified the inclusion of transactional analysis in the beginning of unit 5 and OB.

Mrs. Rajalakshmi replied that OB is offered in the III semester, II year and not in the first year and told that this is an UG course.

#### Psychology:

Mrs. Ramya Maheshwarj moved the course Profile for I B.Sc. Psychology passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

Approved of shifting course contents from across Major & Allied subjects wherever suitable so that it is void of repetition and space is created for new subtopics under each unit.

- 4 core papers – Basic Psychology I & II,  
- Psychology of childhood followed by Adolescence and young Adulthood.
  - 2 Allied papers – Biological Psychology I & II.
  - 2 NME papers - Managing Emotions.
- Improving Study skills – NME is offered to the students of other Depts.
  - A chapter renamed on Attention & Perception in Basic Psychology.
  - Latest Santhro 2013, Biological Psychology Book available in the dept.
  - Dr. Swaminathan told that he was fairly happy with the course content except for a small observation – Attention, Perceive, and Perception or if the reverse was true.
  - Mrs. Ramya replied that initially it was perception but a member of BOS suggested that Attention to also be included.
  - Dr. Swaminathan told that Perception Perceives Attention is correct for which Mrs. Ramya replied that the suggested change will be made as Perception & Attention.

#### Visual Communication

Mrs. Shridevi moved the Course Profile for I B.Sc. Visual Communication & I M.A. Journalism & Communication passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

UG:

- Media organization paper offered in II semester shifted to VI semester.
- New paper on Gender & Media in II semester.
- NME paper offered to students of the other depts.:  
I semester – Basics of Drawing.  
II semester – Principles of 2 D design.

PG:

- News reporting & Editing Paper I & II split as :  
News Reporting in Semester – I  
News Editing in Semester – II
- Practical papers – Print Journalism I & II renamed as  
Newspaper Journalism in Semester – I  
Magazine Journalism in Semester – II
- Social media communication offered as NME (Interdisciplinary) in II semester.

### Human Rights & Duties Education

Dr. Sriranjani Sivasubramaniam moved the Course Profile for I M.A. Human Rights & Duties Education passed in the Board of Studies held on 23<sup>rd</sup> June 2015 for approval.

- New paper – Human Rights & Human Resource Management in II semester.
- Computer Application to Human Rights Defenders incorporated recent issues related to cyber security and social networking.
- Content in unit V of Human Rights & Duties under Indian Constitution changed to indicate Constitution of India is an organic document and a dynamic instrument.
- I semester – 4 core, 1 elective and a soft skill.
- II semester an NME – Defending Women's Rights (Extra disciplinary).
- Elective (self) – Human Rights & Resource Management.

Dr. Swaminathan enquired about the educational qualifications of the faculty of the dept.

Dr. Sriranjani replied that since 2002 when the department came into existence the profile of the staff is seen to be interdisciplinary. HOD – I Dr. Sriranjani have a Ph.D. in law, two have qualified with PG in HRDE and completed a UGC course in HR and another staff is Ph.D. in Criminology. She also told that the subject is interdisciplinary with history, law & Political Science.

Principal told that it is a pride that ours was the first college to introduce this program:

### Bachelor of Computer Applications

Mrs. M. Henila moved the Course Profile for I B.C.A. passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

Changes recommended were incorporated:

- Programming in C in the I semester & Digital Logic Fundamental & Microprocessor shifted to II semester.
- Programming Techniques included in Programming in C language paper.
- Bit-wise operator includes & Comma operator moved from unit II to I.
- More pointer related problems in C Laboratory paper.
- Practical programs with real time scenario.
- Data structure concept shifted to II semester along with C++ paper.
- Web references for each course
- Video tutorials included as reference.
- Instead of table concept, DIV concept included in www using HTML pages.

## MBA:

Dr. D Gomathi moved the Course Profile for I MBA passed in the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

- 1) Introduction of new courses in MBA curriculum.
  - a) Introduction of value education and skill development courses as non-credit courses.
    - i) Value education courses –  
I semester – Art of self-Management.  
II semester – Community service and Development  
III semester – Basic Life Skills
    - ii) Skill development courses :
      - Entrepreneurial skill development on new – venture creations, skills and concepts.
      - Idea generation and business opportunity identification.
      - Business model and writing a business plan in I, II and III semesters.These are offered as non-credit courses in the first three semesters, evaluated based on participation of students and a pass in the course to complete the program. No written exam for non-credit courses, evaluation is internal.  
Contact hours 15 for value education and 24 hours for skill development courses.
  - b) Introduction of new non-function elective courses:
    - Business analytics in even semester
    - Disaster management and social enterprise management in odd semester.Instead of IT for managers, basics of stock market and entrepreneurial development offered previously, students can opt for one of the two elective choices offered in the second and third semesters.
  - c) Introduction of new additional elective courses in functional areas of HR marketing, finance and systems.
    - In HR electives – HR metrics and workplace analytics, Team Management, Performance and Talent Management, Conflict and Negotiation Management.
    - Marketing executive – Marketing of social services, Web Marketing.
    - Finance electives – Banking operations and services, Wealth Management
    - Systems Electives – Data warehousing and Mining, Expert systems, Big Data Analytics, IT laws and Cybercrimes, Banking Technology Management.
  - d) Some of the existing functional electives removed are Project Appraisal and Evaluation under Group Dynamics and Database Management system, System Analysis and Design, Decision support system under Rural Marketing.
- 2) Some titles and subject codes of the existing courses have been changed.
- 3) Introduction of Field Work Component for all courses except for quantitative courses. Revised the LTP for core and elective courses with field work component as core 3.5 – 0 – 0.5 and elective 2.5 – 0 – 0.5 and retaining LTP for quantitative courses – 4 credits, 60 working hours per semester, LTP 3-2-0.
- 4) Proposing a new change in the evaluation pattern for MBA program. End semester exam for 60 marks instead of 100 for a duration of 3 hours.

a) Internal Assessment – 4 components:

Assignment/ Field work –	10 marks.
Seminar/ Practical –	10 marks.
Internal Test –	10 marks.
Class participation –	10 marks.
Total -	40 marks

b) End semester written exam – 60 marks.

Change in the question paper pattern for the end semester exam of 3 hours.

Duration: Max. Marks – 60

Part A – 4 out of 7 questions – (4x5 = 20)

Part B – 4 out of 6 questions – (4x8 = 32)

Part C – Case study for 8 marks – (1x8 = 8)

Case study shall be any case situation/ hypothetical situations and need not be a compulsory question or problems.

- 5) Bridge course on Principles of Management in the course content which is compulsory for the student to obtain a pass.
- 6) Modification of course contents of a few of the existing courses to include recent trends in the related fields.

Dr M Sekar asked if case study is class participation aspect for every subject and the 8 marks allocated for case study is less. He told that most IIMs go on with case study as it was debated for long time that each subject should have case study and same to be followed in our institution. Dr M Gomathi replied that priority would be for practical oriented question and case study is available as pedagogy in the curriculum. She told that for 100 marks paper, 5 or 6 marks is given for indirect question, but more direct questions are in 8 marks. She also shared that Board Members felt that more importance to be given to case study and practical knowledge to be tested in exams.

Dr Swaminathan questioned for the rationale behind introduction of Transitional analysis at the beginning of Unit 5. He told that management studies learning OB has gone from the most important aspect like Change Management and with a heavy load on individual behaviour. He suggested to reduce the latter to 50% and to include Change Management as an integral part of OB.

Dr M Gomathi agreed to the suggestion of Dr Swaminathan and told that their original syllabus had 6 units with all the contents and now it has to be put as 5 units and majority of students opt for HR.

Dr Swaminathan enquired as why SPSS package was included in statistics part and suggested AMOS to be included. Clarified whether it is factor analysis or factorial analysis and told there is no question of variance if it was single factor analysis.

ANOVA part of statistics include 1-way and 2-way ANOVA which is factorial analysis and factor analysis is different.

Dr Sekar asked how LTP was calculated in decimals and how it is calculated for field work as 0.5 per week for which Gomathi clarified that elective is 45 hours which is a credit program. 60 hours for core with 4 credit paper. Distribution as Field work – 7 hrs. Teaching hours – 53 hours converted to 15 hours, 2 hours of practical/tutorial contributes to 1 hour of teaching.

Dr Swaminathan enquired why an odd number LTP 68 hours is mentioned for OB (teaching 53 hours, Field work – 15 hours, Total = 68) and told Dr Gomathy to check if it can be changed.

#### MCA:

Mrs. Josephine Anitha moved the Course Profile for I MCA passed the Board of Studies held on 22<sup>nd</sup> June 2015 for approval.

- No revision in Digital Computer Fundamentals of I semester.
- Advanced concepts in Data Structure.
- Revised title as Programming in C and C++
- New course – Mathematical foundation in Computer Science.
  - Unit I – Mathematic Logic
  - Unit II – Set Theory and Graph Theory
  - Unit III – Algebraic Structures
  - Unit IV – Fundamentals of Statistics.
  - Unit V – Probability.
- Soft Skill – I semester – Spoken and Presentation skills. French for beginners in II semester.
- Computer Organization with advanced concepts in II semester,
- Programming in Java introduced and object oriented programming in C++ changed,
- Shell programming included in Operating Systems in Linux OS.
- No change in summer project.
- New elective paper – Web programming essentials and Introduction to IT.
- Changes in practicals.
- Open choice question paper pattern.
  - Part A, 5 out of 8 questions, each carries 8 marks.
  - Part B, 3 out of 4 questions, each carries 20 marks.
  - Question 9 to be answered compulsory which may be as case study/ problem.
- Board met on 4<sup>th</sup> march 2014 in MCA department to finalize the syllabus for M.Phil in Computer Science.
  - Part I – Core I is Research methodology.
  - Part II- Dissertation and Core II is Advanced Technologies in Computer Science
  - Part III is Elective paper which includes Data Warehousing and Mining, Digital Image Processing, Natural Language Processing, Cloud Computing, Cryptography and Network Security, Artificial Neural Networks.
  - Total Credits – 36
- Internal assessments and semester exam marks which was 25 and 75 respectively earlier was ratified and approved by Board as 40 for CA and 60 for external.
- Dissertation – 50 marks for CA, 150 marks for external which comprises marks for International/National publications/ communicated, papers presented in the conference.

Dr Sekar enquired about the latest inclusion – Big Data Analysis for which Dr Anitha replied that it would be in the second year, and the syllabus presented is for the I and II semester of first years only.

Dr Jeeva sought permission to use computer packages in MBA and MCA department for the NME of Maths from the next year.

#### Agenda 4

The Controller of Examinations, Dr. R Hemalatha began with the presentation of end semester results of Aided and SS stream of April 2014 – 2015 followed by changes to be brought about in the CA component for UG program for the Aided and SS streams, which will henceforth have 4 components instead of 5 and the split up for 40 marks is as follows:

- Test I and II – each for 50 marks, converted to 20 marks.
- Assignment/ Seminar – 10 marks.
- Participatory learning – 10 marks.

Total = 40 marks

#### CA for Sports and NCC students (Aided and SS)

- Only one CA test – 20 marks
- One assignment – 10 marks
- One PL/ another assignment – 10 marks.

Two assignments (2x10 = 20 marks) instead of PL is based on discretion of HOD.

#### Improvement of CA:

- Failing on account of low marks in CA, student can write CA for improvement after the third attempt. Maximum marks is 16/40 for UG and 20/40 for PG to pass the paper.
- Revaluation – Photocopy of the paper given to all the UG and PG students at a cost of Rs. 300 per paper. For revaluation, it is Rs.700 per paper.
- Malpractice – Students indulging in malpractice will not be permitted from writing only that paper.

Principal explained the existing system, where the students are prevented from writing all the subsequent papers from the day of malpractice.

Dr.M. Sekar felt that the punishment is very simple and lenient because a student who does not know the subject/paper will fail. To check with the COE of the University and the other colleges.

Dr.V.D. Swaminathan said that student repeating the paper itself is a punishment after indulging in malpractice. To check with the guidelines of the University & COE of other colleges.

COE presented the question paper pattern for PG Aided and SS streams – Aided - Zoology and Chemistry, SS – PBPB, Applied Microbiology, Biochemistry and Foods and Nutrition which were ratified and approved by their BOS as follows:

Section A – 10x2 = 20 marks – 10 questions (all compulsory)

Section B – 5x8 = 40 marks – 5 out of 8 questions.

Section C – 2x20 = 40 marks – 2 out of 3 questions.

#### Recommendations put forth by Academic Council Members:

Dr. M.Venkataraman told to place on record that the syllabus presentation for Aided & Self – Supporting Streams to be separate, not to combine UG, PG & M.Phil courses together. The syllabus to be read out separately for approval by Academic Council Members. He also told that there should be no repetition of syllabi for NME. The first and second semester should have separate NME and the subjects offered to the students of the other departments must be clearly marked in the curriculum to avoid confusion.

Dr Swaminathan informed to record students who have the calibre to crack NET before completing PG. The aim should be internationalization of higher education with student exchange programmes so that it fulfils one of the important mandate of UGC.

Dr Sekar told that innovative courses offered are highly appreciated and to remember relevance, latest information and staff to equip themselves, while revising syllabi. To take up internship and projects, success in placements and more emphasis to be given for value added courses.

Principal was happy to inform that 104 had been selected for E &Y, and there was a possibility of about 20 more candidates to be selected for Assurance.

Dr. Swaminathan felt happy of the coincidence of the Founder's 125<sup>th</sup> birth anniversary celebrations coincides with the placement of 125 students. He also wished to place on record his high appreciation for the Psychology dept, under the guidance of Mrs .Ramya Maheswari and insisted that PG course to be introduced soon.

Dr Mrs. T S Subha said that Science syllabus is upto date and to encourage students to go for internships, to take up mini / small projects in order to motivate the students and to inculcate the research aptitude in them.

Principal profusely thanked the Academic Council members, Faculty and the students and told that it was a highly interactive and meaningful session. She also told that the suggestions and inputs by the experts will be incorporated to enhance the syllabi.

Meeting came to an end at 4.45pm.

*S. Kobchai.*  
PRINCIPAL  
ETHIRAJ COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600 008.



CHENNAI - 600 008.

**19<sup>th</sup> ACADEMIC COUNCIL MEETING**

Date : 10.08.2015

Time : 1.00.p.m.

**Members Present**

S.No	Name	Designation	Signature
1.	Dr.Tmt.A Nirmala	Principal & Secretary	A. Nirmala 10/8/15
2.	Dr. T.S. Subha	Associate Professor of Botany, Bharathi Womens College, Chennai - 600 108	T.S. Subha 10/8/15
2.	Dr M Venkataramanan	Principal, D.G.Vaishnav College, Arumbakkam, Chennai - 600 106.	M. Venkataramanan 10/8/15
3.	Dr. V.D Swaminathan,	Professor, Department of Psychology, University of Madras, Chepauk Campus, Chennai - 600 005.	V.D. Swaminathan 10/8/15
5.	Thiru. G P Hari,	Partner,Manohar Choudhary & Associates Chartered Accountants No 27, Subramaniam Street, Abiramapuram, Chennai 600 018.	
6.	Dr A V Sivaramaprasad	Executive President(HRD & Services) The KCP Limited,(Industries) Chennai 600 008	A. V. Sivaramaprasad 10/8/15
7.	Dr.M Sekar	Member, Trust Board. Ethiraj College for Women Chennai - 600 008.	M. Sekar 10.08.15
8.	Dr.Tmt. Jeeva	Vice-Principal (Aided)	M. Jeeva 10/8/15
9.	Dr.Tmt.V.K.Maragathavalli	Vice-Principal (SS)	V. K. Maragathavalli
10.	Dr.Tmt..Heimalatha	Controller Of Examination	R. Heimalatha 10/8/15
11.	Dr.Tmt. D B Usharani	Deputy Controller	D. B. Usharani 10/8/15
12.	Dr.Tmt.N.Angayarkanni	Head, Dept. of Tamil	N. Angayarkanni 10.8.15

13.	Selvi.M.Sasirekha	Head, Dept. of English	<i>Selvi</i> 15/8/15
14.	Dr.Tmt. Adeline .G. Albert	Dept of French	<i>Adeline</i> 10/8
15.	Dr.Tmt.R.Padma	Dept. of Hindi	
16.	Dr.Tmt.Ramadevi Sekhar	Dept of Sanskrit	
17.	Dr.Tmt.K.Kalaiarasi	Head, Dept. of Economics	<i>K. Kalaiarasi</i> 10/8/15
18.	Dr.Tmt.Sheela Kirubakarapp	Head, Dept. of History & T.M.	<i>Sheela Kirubakar</i> 10/8/15
19.	Dr.Tmt.K.Revathi	Head, Dept.of Zoology	<i>K. Revathi</i> 10/8/15
20.	Dr.Tmt.P.Shanthi	Head, Dept. of Chemistry	<i>P. Shanthi</i> 10/8/15
21.	Tmt.PremaSampathkumar,	Head, Dept.of Plant Biology & Plant Biotechnology	<i>Prema Sampathkumar</i> 10/8/15
22.	Dr.Tmt.M.Shahida Banu	Head, Dept.of Physics	<i>M. Shahida Banu</i> 10/8/15
23.	Dr K.Poornima Nayak	Head , Dept of Commerce	<i>K. Poornima Nayak</i> for head
24.	Dr.Tmt.M.Jeeva	Head, Dept. of Mathematics .	<i>M. Jeeva</i> for head
25.	Dr.Tmt.K.R.S.Girija Shyamsundar	Head, Dept. of N & D	<i>K.R.S. Girija Shyamsundar</i> 10/8/15
26.	Dr.Tmt.V.Shanthi	Head, Dept. of B.Com CS	<i>V. Shanthi</i>
27.	Dr. V Kadambari	Centre for Women's Studies	<i>V. Kadambari</i>
28.	Tmt. K. Yesodha	Head, Dept. of English	
29.	Dr.Tmt.R.Vijayalakshmi	Head, Dept. of Tamil	
30.	Selvi.K.Geetha	Head, Dept. of B.Com	<i>Selvi K. Geetha</i> 10/8/15

31	Dr. Tmt. N. Geetha	Head, Dept. of Mathematics.	<i>N. Geetha</i> 10/8/15
32	Ms Devi	Head, Dept. of Business Economics	<i>C. Devi</i>
33	Tmt. P. Jayapriya	Head, Dept. of Computer Science	<i>P. Jayapriya</i> 10/8/15
34	Tmt. R. Vijayalakshmi Ms. T. Mythili	Head, Dept. of PB & PB	<i>T. Mythili</i> 10/8/15
35	Dr. Tmt. T. Usha Priya	Head, Dept. of B.Com B.M.	<i>T. Usha Priya</i> 10/8/15
36	Dr. Tmt. M. Sujatha	Head, Dept. of Biochemistry	<i>M. Sujatha</i> 10/8/15
37	Tmt. K. Krishna Prema	Head, Dept. of Microbiology	<i>K. Krishna Prema</i> 10/8/15
38	Dr. Tmt. D. Gomathy	Head, Dept. of MBA	<i>D. Gomathy</i> 10/8/15
39	Tmt. G. Rajalakshmi	Head, Dept. of B.B.A.	<i>G. Rajalakshmi</i> 10/8/15
40	Tmt. Josephine Anitha	Head, Dept. of MCA	<i>J. Anitha</i> 10/8/15
41	Tmt. M. Ramya Maheswari	Head, Dept. of Psychology	<i>M. Ramya Maheswari</i> 10/8/15
42	Tmt. Varalakshmi Rajam	Head, Dept. of Clinical Nutrition	<i>Varalakshmi Rajam</i> 10/8/15
43	Tmt. S. Abhirami	Head, Dept. of Physics	<i>S. Abhirami</i> 10/8/15
44	Dr. Tmt. A. Poorani Tmt. V. Shridevi	Head, Dept. of Visual Communication	<i>A. Poorani</i> 10/8/15
45	Dr. Tmt. Sriranjani Sivasubramanian	Head, Dept. of HRDE	<i>S. Sriranjani</i> 10/8/15
46	Mrs. V. Hema Krishnan	Dept of Hindi	<i>V. Hema Krishnan</i> 10.8.15
47	Mrs. V. Meenakshi	Dept of French	
48	Mrs. V. Anusha	Dept of Sanskrit	<i>V. Anusha</i> 10/8/15

49	Mrs. Hennila	Dept of BCA	<i>JH</i> 10/8/15
50	Dr S.Bhuvanewari	Dept of Tamil	<i>S. Bhuvanewari</i> 10/8/15
51	Dr G Caroling	Dept of Chemistry	<i>Caroling</i>

52. A. Valarmathy Dept. of Geography A. Valarmathy  
10/8

53. Mrs. Mercy Ranjitham Dept. of Chemistry

54 Mrs. Renuka Devi Dept. of B.Com Renuka Devi  
10/8/15

49	Mrs. Hennila	Dept of BCA	<i>JH</i>
50	Dr S.Bhuvanewari	Dept of Tamil	
51	Dr G Caroling	Dept of Chemistry	<i>Caroling</i>
52	A. Valarmathy	Dept of Geography	<i>A. Valarmathy</i>
53	Mrs Mercy Ranjitham - A	Dept of Chemistry	<i>Mrs Mercy Ranjitham</i>
54	Mrs. Renuka Devi	Dept of B.Com BM	<i>Renuka Devi</i>

Date  
S.

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
CHENNAI - 600 008.**

**19<sup>th</sup> ACADEMIC COUNCIL MEETING**

Date : 10.08.2015

Time : 1.00.p.m.

**Student Members Present**

S.No	Name	Department	Signature
1	Nikhila Ramush	Zoology	<i>[Signature]</i>
2	R. Gowthami	Tamil	R. Gowthami
3	SONIYA .K.S.	ZOOLOGY	Sonyal.k.s
4	Fathima Zulfia .F	ZOOLOGY	<i>[Signature]</i>
5	SAAGARI .C.	FRENCH	<i>[Signature]</i>
6	Sinduja .P.K.	BBA	<i>[Signature]</i>
7	Dhanya	Hindi	<i>[Signature]</i>
8	Sanyana Nan	Hindi	<i>[Signature]</i>
9	Arjali Neer	Psychology	<i>[Signature]</i>
10	R. Badhmabaru	Mathematics	<i>[Signature]</i>
11	Swetka .M	PB + PB	<i>[Signature]</i>
12	Sathyapriya .I	Computer Science	<i>[Signature]</i>
13	Roshni Rani	French	<i>[Signature]</i>
14	Normal Sheethal	Visual communication	<i>[Signature]</i>
15	sandhiya pradepk.s	PHYSICS (MSc)	<i>[Signature]</i>
16	Mritaleni	PHYSICS (BSc)	<i>[Signature]</i>
17	Binapani Sanjrambam	Applied Microbiology (M.Sc)	<i>[Signature]</i>
18	N. SUGANYA	IT, M.Sc P.B & P.B.	<i>[Signature]</i>
19	J. NAUSHIN MUBERNA	MA JOURNALISM + COMMUNICATION	<i>[Signature]</i>
20	M. Abinaya.	B.COM Bank Management	<i>[Signature]</i>
21	J. DIVYARHARANI	R. Form Business	<i>[Signature]</i>

22.	S. Annalalshmi	MCA	P. Analesh
24.	Manigah Ayesha.K	B.Sc Chemistry (III <sup>rd</sup> Yr)	Manigah
25.	K. Devikala	B.COM (Corporate Secretaryship)	A. Devikala
26.	K. Swetha	B.Sc [MicroBiology] (III <sup>rd</sup> Yr)	K. Swetha
27.	Kesavaprasanna.N	B.Sc [Nutrition, FSH + Dietetics] (III <sup>rd</sup> Yr)	<del>Prasanna</del>
28.	Sanchana.M	B.A [Business Economics III Year]	M. Sanchana
29.	Kameshwari	B.A " III Year	M. Kameshwari
30.	S. Archana	B.com III Year	S. Archana
31.	P. Yamini	M.COM II	P. Yamini
32.	Aparna Harry.	III. B.A.R.C.S.	Aparna
33.	Arijali.N.A	II - B.A. Economics	Arijali
34.	Lakshmi	III - B.A. Economics	Lakshmi
35.	Aparna Sivaraman	III. B.A. Economics	Aparna
36.	Nandha Nair	II. M.A. Economics	Nandha
37.	Chiranthana	III B.Com (Hons)	Chiranthana
38.	Indira S.	III B.Com (hons)	Indira
39.	R. Suganya	I M.Sc Chemistry	R. Suganya
40.	M. Mythili	II B.A History	M. Mythili
41.	B. Somania	III B.A History	B. Somania

S.NO	NAME OF THE STUDENT	DEPARTMENT	CLASS	SIGNATURE
1.	Sweetha M	PB + PB	III B.Sc	Sweetha M
	SUGANYA N	PB & PB	II M.Sc	N. Suganya
3.	SONIYA R.S.	AZB	IV B.Sc AZB B-01	Soniya R.S.
4.	Fathima Zulfia E	M.Sc. Zoology	II, M.Sc	Fathima
5.	Nikhila Ramish	Zoology	III, B.Sc	Nikhila
6.	R. Grouthami	Tamil	II M.A	R. Grouthami
7.	Uma Swaminathan	Biochemistry	III B.Sc.	Uma S
8.	A. Aschana	Biochemistry	II Nsc	A. Aschana
9.	R. Suganya	chemistry	II M.Sc	R. Suganya
10.	Aparna Sivaraman	Economics	III B.A C BATCH	Aparna
11.	Anjali N.A.	Economics	III B.A A Batch	Anjali
12.	Lakshmi R. Keishnan	Economics	III B.A B Batch	Lakshmi
13.	Aparna Horey	English	III B.A E.C.S	Aparna
14.	Vanisha Nair	M.A Economics	I	Vanisha
15.	S. PONSELVI	M.A BUS ECO	II	S. PONSELVI
16.	Priscilla D.M	Maths History	II M.A	Priscilla
17.	B. Somania	B.A. History	IV B.A	B. Somania
18.	M. Mythili	B.A. History	IV BA	M. Mythili
19.	K. Loganayagi	B.A TTM	IV TTM	Loganayagi
20.	GOWRI. S	B.Sc. Maths	VI B.Sc	Gowri S
21.	Bhuvaneshwari V	M.Sc Maths	II M.Sc	Bhuvaneshwari
22.	Kesava Prasanna N	B.Sc N & D	III B.Sc	Kesava
23.	M. Sanchana	B.A Business Economics	III B.A	M. Sanchana
24.	Kameshwarai M	B.A Business Economics	III B.A	Kameshwarai



S.NO	NAME OF THE STUDENT	DEPARTMENT	CLASS	SIGNATURE
25	D. Sathyapriya	Computer science	3-B	D. Sathyapriya
26	R. Badhrabaru	Mathematics	III year	R. Badhr
27	SAAGARI C	FRENCH	III	Saagar
28	Sinduja P.K.	BBA	III yr.	Sinduja P.K.
29	Dhanya Pollai	Hindi	III yr	Dhanya
30	Sanjana Neer	Hindi	IIIrd year	Sanjana
31	Jayashree	Corporate Secretaryship	P.G. II-year	Jayashree
32	Svarathmika S	"	III yr	Svarathmika
33	C. Nirmal Meethal	Vis Com	III yr	C. Nirmal
34	Roshni Ravi	FRENCH	III year	Roshni
35	Anjali B. Nair	Psychology	III year	Anjali
36	K. Devikala	B.COM (Corporate Secretaryship)	III yr.	K. Devikala
37	R. S. Mrinaleni	B.Sc Physics	III yr	Mrinaleni
38	Sandhya Pradeepa K.S	Msc Physics	II yr	Sandhya Pradeepa
39	Hiranthana S.	B. Com	III yr	Hiranthana
40	Indira S	B. Com (HONS)	III yr	Indira
41	Manizah Ayesha K	B.Sc Chemistry	III yr.	Manizah
42	S. Swetha	MCA	III yr.	Swetha
43	S. Annalakshmi	MCA	III yr	S. Annalakshmi
44	R. Priyanka	MBA	II yr	R. Priyanka
45	Rajecda Aafni I	MBA	II yr	Rajecda
46	NAUSHIN MUBRENA. J	MA JOURNALISM + COMM, 2nd YEAR	II	Naushin
47	R. SUPRIYA	II M.A ENGLISH	II PG	R. Supriya
48				

S. Kothai

PRINCIPAL  
HIRAJI COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600 086





## **MINUTES OF THE ACADEMIC COUNCIL MEETING – 22-04-2016**

The 20<sup>th</sup> Academic Council Meeting took place on 22.04.2016 at 9.00 am in the Conference hall with Academic Council meeting members – Nominees of the University Dr.T.Subha , Associate Professor & Head, Department of Botany, Bharathi Women's College, Dr.M.Venkataramanan, Principal, D.G.Vaishnav college and Dr.V.D.Swaminathan, Professor of social work and Head-in-charge, University of Madras along with member , Ethiraj College Trust, Dr.Sekar, Ethiraj College for Women, Chennai, representative from the Industry and Commerce – Dr.A.V.Sivaramaprasad, Executive President (HRD & Services), The KCP Limited, (Industries), Chennai -600 008 with the Principal Dr.A.Nirmala in the chair.

At the outset, the Principal welcomed the members. Dr.R. Hemalatha, Controller of Examinations read the previous Academic Council Meeting minutes held on 10<sup>th</sup> August 2015.

### **TAMIL**

Dr.S.Angayarkanni, Head , Department of Tamil presented the course profile and it was approved. Dr.Subha suggested that writer Sujatha's contribution to Tamil can be included. Dr.V.D.Swaminathan stated that statistics part can be included in Tamil in order to encourage research activities.

### **HINDI**

Dr.Hemakrishnan, Head, Department of Hindi (SS) presented the highlights of the course which was approved. Dr.V.D.Swaminathan recommended basic concepts of statistics that can be included.

### **FRENCH, SANSKRIT**

Dr.Adelin,Head, Department of French and Dr.V.Anusha, Head, Department of Sanskrit presented the profile of the course and it was approved by the members.

### **ENGLISH**

Dr.M.Sashirekha , Head, Department of English presented the profile and it was approved.

### **ECONOMICS**

Dr.K.Kalaiarasi presented the course profile and it was approved.Dr.Swaminathan suggested that basic concept of statistics at the UG level & SPSS and AMOS at the PG level can be introduced. At this point Dr.Swaminathan as a representative of the University made a general observation about the distribution of credits and its relation with LTP for all the subjects.

## **HISTORY**

Dr. Sheela Kribakaram, Head, Department of History and TTM presented the course profile and it was approved. Dr. Subha, member, gave a suggestion that "Basic Rights for Women and Basic laws for Citizens" can be included in NME paper to create an awareness among the students.

## **ZOOLOGY**

Dr. K. Revathi, Head, Department of Zoology presented the course profile and it was approved by the members. Dr. Subha enquired if practical training is given for Poultry Farming for which Dr. Revathi replied that students are taken to Madhavaram for practical exposure. Dr. Swaminathan made an observation that syllabus is very exhaustive.

## **CHEMISTRY**

Dr. Caroling, Faculty, Department of Chemistry read the course profile. Dr. Swaminathan congratulated Dr. Caroling for introducing laboratory safety and appreciated the perfect balance in the syllabus. Dr. Subha enquired if the students are taken for field visits and a positive answer was given.

## **PLANT BIOLOGY AND PLANT BIOTECHNOLOGY**

Mrs. Manimozhi, Faculty, Department of PBPB presented the profile and was approved. It was suggested by Dr. Subha that in the M.Phil course, "Plant Pathology and latest Molecular Path" can be included. She replied, it is already included in M.Phil syllabi.

## **COMMERCE**

Dr. Poornima Nayak presented the profile of the course. It was suggested by Dr. Sekar that 'Make India' concepts can be introduced. Dr. V.D. Swaminathan suggested in the core paper "Organizational Behavior, the Motivational and Psychological aspects" and in Unit IV Organizational Dynamics should be included. Sir, also stated that the syllabus of 'Organizational Behavior' can be enriched. Dr. K. Geetha, Head, Department of Commerce (SS) replied 'Organizational Dynamics' is a separate paper and hence not included in the core paper organizational behavior.

## **PHYSICS**

Dr. Shahidha Banu, Head, Department of Physics presented the profile and it was approved. Dr. Sekar observed that NME paper credits and LTP should be checked.

## **MATHEMATICS**

Dr. M. Jeeva, Head, Department of Mathematics presented the profile and it was appreciated by Dr. V.D. Swaminathan.

## **NUTRITION & DIETETICS**

Dr.Girija Shyamsundar, Head, presented the profile. Dr.Subha suggested that, in Allied Microbiology paper, “Bakery items” can be included. Dr.Sekar enquired about “Food Packaging” and Dr.Girija replied that food packing is included in Food Preservation and in Add on course – Food Packing has been given as a separate unit.

- Dr.Subha enquired if practical training is given to students for Flower Arrangement and Dr.Girija said Hands on training given to the students.
- Dr.V.D. Swaminathan suggested that the link between FSM and HRM can be strengthened by including relevance of HRM concepts to the Food Service Management and ‘Physical Fitness and Nutritional Practices.

## **CORPORATE SECRETARYSHIP**

Dr.V.Shanthi, Head, presented the profile of the course and it was approved. Dr.Subha enquired why institutional training is given during summer vacation. Dr.Venkatraman enquired if their project evaluation and viva voce is conducted and Dr. Shanthi confirmed the same.

All the course profile of the departments of Aided stream were passed.

## **GEOGRAPHY**

Valarmathi presented the syllabus and it was accepted.

## **SELF SUPPORTING**

### **ENGLISH AND COMMUNICATION SKILLS**

English and Communication Skills Mrs. Yesotha presented the profile and it was approved. Dr. Sekar told Argument speaking should be included and Mrs. Yesotha replied that in the Communication paper, Public Speaking has been introduced. Again Dr. Sekar insisted that ‘Argument Speaking’ should be introduced.

Dr.V.D. Swaminathan suggested ‘Savithri in Aurobindo’ can also be included.

### **MATHEMATICS**

Mrs. Hilda Stanely presented the profile and it was approved. Dr.Swaminathan suggested that Mathematical aspects of statistics can be included.

### **M.COM CORPORATE SECRETARYSHIP**

Dr. M. K. Maragathavalli, Head, passed the course profile and was approved.

### **BUSINESS ECONOMICS**

Mrs. Jayashree, Head, passed the profile of the course and was approved. Dr. Venkataramanan appreciated the syllabi. Dr. Subha enquired why three units of theory has been included in project.

### **COMPUTER SCIENCE**

Ms.P. Jayapriya, Head, presented the course profile. Dr. Sekar enquired if is included Ethical Security.

Mr. Sivarama Prasad enquired if any new area of development has been included and Ms. Jaya Priya replied that open source is there.

### **PLANT BIOLOGY AND PLANT BIOTECHNOLOGY**

Dr. Ms. Mythili, Head, read out their course profile and it was approved.

### **B.COM. BANK MANAGEMENT**

Dr. Mrs. T. Usha Priya, Head, read out the profile of the course and was approved. Dr. Venkataramanan enquired why project was given as elective. Dr. Mrs. T. Usha Priya replied that the 'Financial Management' paper is also included in that, out of which the students will select.

### **BIOCHEMISTRY**

Dr. Sujatha, Head, passed the course profile and was approved. Dr. Shekhar enquired why Bio informatics has been introduced as elective and not as a core paper. Dr. Subha suggested that technical paper can be introduced in the III<sup>rd</sup> year so that it can help the students to prepare for competitive exam. Mrs. Sujatha said it was previously in the final year and only members of Board of Studies suggested them to change. Dr. Shekhar observed that uniformity should be followed while writing the year, name of the author for text books and it should not be outdated.

### **MICROBIOLOGY**

Dr. Krishna Prema, Head, presented the profile of the course. Dr. Shekhar observed that most of the papers are common for both Microbiology and Biochemistry. Dr. Krishna Prema replied that the contents of the papers are different.

Dr. Subha suggested that Vermicomposting can be included. Dr. Krishna Prema replied that practical training is given to the students.

### **BUSINESS ADMINISTRATION (BBA)**

Mrs. Rajeswari, Head, passed the course profile and was approved. Dr. Swaminathan suggested the paper 'Research Methodology' can be renamed as 'Fundamentals of Research Methodology'.

## **PSYCHOLOGY**

Mrs. Ramya Maheswari, Head, presented the course profile and it was approved. Dr. Swaminathan enquired when managing emotions is given as a soft skill paper why it should be offered as a elective paper. She relied as per TANSCHER regulations the paper was offered earlier as Skill Based paper and is now being offered as NME. Dr.Sekar approved the paper 'Managing Emotions' NME. Dr. Shekhar suggested that the faculty members can act as counselors.

## **CLINICAL NUTRITION AND DIETETICS**

Dr. Varalakshmi presented the course profile and that was approved.

## **PHYSICS**

Mrs. Abirami presented the course profile and that was approved.

## **VISUAL COMMUNICATION**

Ms. Sridevi, Head, read out the profile of the course and was approved. Dr. Swaminathan asked whether the department is well equipped and if it's well maintained. Ms. Sridevi replied that the equipment are well maintained. Dr. Subha enquired whether the students do their own script writing. Ms. Sridevi replied that the students do short films, radio news, project for film, short stories, short film, music and videos.

## **HUMAN RIGHTS AND DUTIES EDUCATION**

Mrs. Nithya presented the course profile and that was approved.

## **COMPUTER APPLICATION (BCA)**

Mrs. Hennila presented the course profile and that was approved.

## **COMMERCE (HONS.)**

Dr. Swaminathan said that the NME Question Paper Template is not mentioned in the syllabus to which Mrs. T. Sutha replied that the question paper setting is internal.

Dr. Swaminathan mentioned that Unit IV in 'Business Statistics', 'Simple Regression Analysis' could be elaborated. He also enquired as to whether Unit III in 'Elements of Cost Accounting' can be covered in 20 hours for which Mrs. T. Sutha replied that it can be done.

Dr. Swaminathan further added that Unit IV in 'Special Accounts' which is Bank Accounts can be specified in detail to which Mrs. T. Sutha replied it is format accounts with many schedules which is generally not mentioned in detail. Dr. Swaminathan also remarked that Correlation can be included in Research Methodology chapter.

Dr. Sekar asked if taxation could be offered to other departments as an Non-Major elective. Mrs. T. Sutha replied stating, it is offered by Commerce (General) department.

### **MATHEMATICS WITH COMPUTER APPLICATION**

Dr. Swaminathan suggested that very old subjects like 'Trignolaplace' should not be excluded. And Dr. Mrs. Prasanna said 'Classical Algebra' base is also taught. While enquired about the scope, she said that the students are better employed in comparison with students with mathematics.

### **MBA**

Dr.Gomathy, HOD, presented the course profile and the title non-functional elective was debated upon but the approval from Board of Studies was given.Latest book on 'Spiritual Organization' by Stephen Robin was suggested by Dr.Swaminathan.

### **MCA**

Mrs. Devikala, presented the course profile and it was accepted.

### **GENERAL MATTERS**

For the revaluation of answer papers, after an hour of long discussions and deliberations, it was decided that the existing system will continue.

Dr. T. Usha Priya, Additional Controller of Examination proposed the vote of thanks.

Meeting came to an end at 1.30 p.m.

*S. Kothai .*  
PRINCIPAL  
ETHIRAJ COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600 008.



ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
CHENNAI – 600 008.

**20<sup>th</sup> ACADEMIC COUNCIL MEETING**

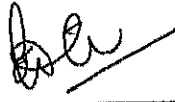


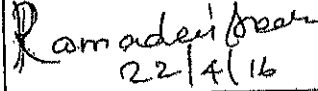
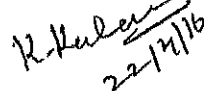
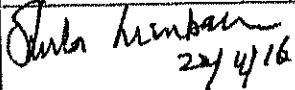
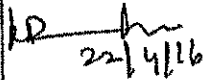
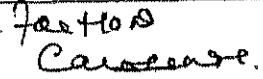
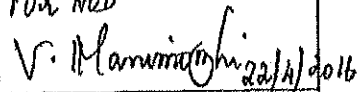
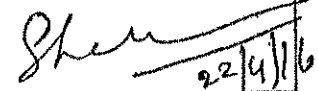


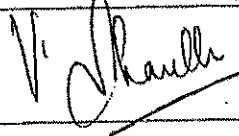
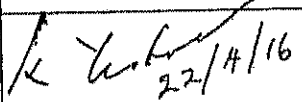
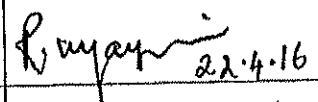
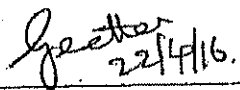
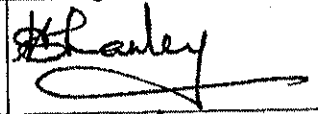
Date : 22.04.2016

Time : 9.00.a.m.

**Members Present**

S.No	Name	Designation	Signature
1.	Dr.Tmt.A. Nirmala	Principal & Secretary	A. Nirmala
2.	Dr. T.S. Subha	Associate Professor of Botany, Bharathi Womens College, Chennai – 600 108	Dr. T.S. Subha 22/4/16
2.	Dr .M.Venkataramanan	Principal, D.G.Vaishnav College, Arumbakkam, Chennai – 600 106.	M. Venkataramanan 22/04/16
3.	Dr. V.D. Swaminathan,	Professor, Department of Psychology, University of Madras, Chepauk Campus, Chennai – 600 005.	V.D. Swaminathan 22/4/16
5.	Thiru. G. P. Hari,	Partner, Manohar Choudhary & Associates Chartered Accountants No 27, Subramaniam Street, Abiramapuram, Chennai 600 018.	—
6.	Dr. A. V. Sivaramaprasad	Executive President(HRD & Services) The KCP Limited,(Industries) Chennai 600 008	A. V. Sivaramaprasad 22/4/16
7.	Dr.M.Sekar	Member, Trust Board. Ethiraj College for Women Chennai – 600 008.	M. Sekar
8.	Dr.Tmt. Jeeva	Vice-Principal Head , Dept of Mathematics	M. Jeeva 22/4/16
9.	Dr.Tmt.V.K.Maragathavalli	Vice-Principal (SS) Head, Dept of B.Com(CS) (SS)	V.K. Maragathavalli 22/4/16
10.	Dr.Tmt.R. Hemalatha	Controller Of Examinations	R. Hemalatha 22/4/16 (COE)
11.	Dr.Tmt. D B Usharani	Deputy Controller of Examinations	D.B. Usharani
12.	Dr.Tmt.N.Angayarkanni	Head, Dept. of Tamil	N. Angayarkanni 22.4.16



13.	Selvi.M.Sasirekha	Head, Dept. of English	
14.	Dr.Tmt. Adeline .G. Albert	Dept of French	
15.	Dr.Tmt.R.Padma	Dept. of Hindi	
16.	Dr.Tmt.Ramadevi Sekhar	Dept of Sanskrit	 22/4/16
17.	Dr.Tmt.K.Kalaiarasi	Head, Dept. of Economics	 22/4/16
18.	Dr.Tmt.Sheela Kirubakaram	Head, Dept. of History & TTM.	 22/4/16
19.	Dr.Tmt.K.Revathi	Head, Dept. of Zoology	 22/4/16
20.	Dr.Tmt.P.Shanthi	Head, Dept. of Chemistry	 22/4/16
21.	Tmt.PremaSampathkumar,	Head, Dept. of Plant Biology & Plant Biotechnology	For NOD  22/4/16
22.	Dr.Tmt.M.Shahida Baru	Head, Dept. of Physics	 22/4/16
23.	Dr K.Poornima Nayak	Head , Dept of Commerce	
24.	Dr.Tmt.K.R.S.Girija Shyamsundar	Head, Dept. of N & D	
25.	Dr.Tmt.V.Shanthi	Head, Dept. of B.Com CS	
26.	Dr. V. Kadambari	Centre for Women's Studies	—
27.	Tmt. K. Yesodha	Head, Dept. of English	 22/4/16
28.	Dr.Tmt.R.Vijayalakshmi	Head, Dept. of Tamil	 22.4.16
29.	Selvi.K.Geetha	Head, Dept. of B.Com	 22/4/16.
30.	Tmt. Ezhilarasi Hilda Stanley	Head, Dept. of Mathematics.	 22/4/16

31	Tmt.C.Jayashree	Head, Dept. of Business Economics	<i>K. Jayashree</i> 22/4/16
32	Tmt.P.Jayapriya	Head, Dept. of Computer Science	<i>P. Jayapriya</i> 22/4/16
33	<del>Tmt.R.Vijayalakshmi</del> Dr. T. Mythili.	Head, Dept. of PB & PB	<i>T. Mythili</i> 22/4/16
34	Dr.Tmt.T.Usha Priya	Head, Dept. of B.Com B.M.	<i>T. Usha Priya</i> 21/3/17
35	Dr.Tmt.M.Sujatha	Head, Dept. of Biochemistry	<i>M. Sujatha</i> 22-4-16.
36	Tmt.K.Krishna Prema	Head, Dept. of Microbiology	<i>K. Krishna Prema</i> 22/4/16
37	Dr.Tmt.D.Gomathy	Head, Dept. of MBA	<i>D. Gomathy</i> 22/4/16
38	Tmt.G.Rajalakshmi	Head, Dept. of B.B.A.	<i>G. Rajalakshmi</i> 22/4/16
39	Tmt.Josephine Anitha	Head, Dept. of MCA	<i>J. Anitha</i> 22/4/16
40	Tmt.M.Ramya Maheswari	Head, Dept. of Psychology	<i>M. Ramya Maheswari</i> 22/4/16
41	Tmt.Varalakshmi Rajam	Head, Dept. of Clinical Nutrition	<i>V. Varalakshmi Rajam</i> 22/4/16
42	Tmt.S.Abhirami	Head, Dept. of Physics	<i>S. Abhirami</i> 22/4/16
43	Dr.TmtV.Shridevi	Head, Dept. of Visual Communication	<i>V. Shridevi</i> 22/4/16
44	Dr.R.Nithya	Head, Dept. of HRDE	<i>R. Nithya</i> 22/4/16.
45	Mrs. V.Hema Krishnan	Dept of Hindi	<i>V. Hema Krishnan</i> 22/4/16
46	Mrs.V.R.Vidjealatchoumy	Dept of French	<i>V. Vidjealatchoumy</i> 22/4/16
47	Mrs.V.Anusha	Dept of Sanskrit	<i>V. Anusha</i> 22/4/16
48	Mrs. M. Henila	Dept of BCA	<i>M. Henila</i> 22/4/16

49	Dr S. Bhuvanewari	Dept of Tamil	S. Bhuvanewari 22/4/16
50	Dr .G .Caroling	Dept of Chemistry	Caroling 22/4/16
51	A.Valarmathy	Dept of Geography	A.Valarmathy 22/4/16
52	Mrs Mercy Ranjitham	Dept of Chemistry	A Mercy Ranjitham 22/4/16
53	Mrs. Renuka Devi	Dept of B.Com BM	Renuka Devi 22/4/16
54	Tmt.T.Sutha	Commerce(Hons)	T.Sutha 22/4/16
55	Tmt. K. MYTHILI	Dept. of B.com Accounting and finance	K. Mythili 22/4/16
56	Mrs. K. PRASANNA LAKSHMI	Dept. of Mathematics with. Computer Applications	K. Prasanna Lakshmi 22/4/16

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)**  
**CHENNAI - 600 008.**

**ACADEMIC COUNCIL MEETING**

Date : 22.04.2016

Time : 9.00.a.m.

**Student Members Present**

S.No	Name	Department	Signature
1.	M. SWETHA	PB & PB	
2.	T.S. AMRUTHA	PB & PB	
3.	Shushrutha Sridharan	B.COM Bank Management	
4.	M.S. ANJANA RAGHAV	FRENCH	
5.	T.M. SAHINI	B.COM (General) - Self Supporting	
6.	Vishnupriya .K	Bcom (General) -self Supporting	
7.	Lavanya .S .R	B.Sc Psychology - Self-Supporting	
8.	Harini .J	B.Sc Psychology - Self-Supporting	
9.	Sree kathyayani.S	B.Sc Biochemistry - Self-Supporting	
10.	Swathi Krishna	B.Sc Biochemistry - self Supporting	
11.	Shwetha L.	B.A ECS Self Supporting	
12.	Gayathri .N .D	B.A ECS Self Supporting	
13.	Bhuvaneshwari .V	M.Sc Mathematics (Ilyr)	
14.	Vaishnavi .R	B.COM (Corp. Secretaryship) (S.S)	
15.	G. SUSHITRA	B.com Corporate Secretaryship (S.S)	
16.	Rekha .k	M.A Human Rights & Duties Education	
17.	Alirami .D	M-sc Microbiology	
18.	M. Janani	B.Sc Microbiology	
19.	Sinduja .P .K.	BBA	
20.	Swathi .R	BBA	
21.	Rashmi .S .	Bsc. Viscom .	



## Minutes of the Academic Council Meeting held on 21.06.2018

The 21<sup>st</sup> Academic Council Meeting was held on 21<sup>st</sup> June 2018 at 9.00 am in the Conference Hall with Academic Council members - Dr. R. Thenmozhi, Professor and Head, Dept. of Management studies, University of Madras, Dr. C. Venkateswaran, Professor and Head, Department of Nuclear Physics, University of Madras, Dr. S. Armstrong, Professor and Head, Department of English, University of Madras, nominated by the University of Madras, Mrs. Chandradevi Thanikachalam, Member, Trust Board, Ethiraj College for Women and Dr. A.V.Sivaramaprasad, Executive President, HRD and Services, The K.C.P. Limited as industrial representative and with the Principal i/c Dr. S. Bhuvaneshwari in the chair.

The Principal i/c Dr. S. Bhuvaneshwari welcomed the members.

Mrs. V.Manimozhi, Associate Professor and Head, Department of Plant Biology and Plant Biotechnology, read the minutes of the Previous Academic Council meeting held on 22.4.2016.

Dr. R. Hemalatha, Associate Professor and Head, Dept. of Nutrition & Dietetics, Controller of Examinations, Ethiraj College for Women invited the Head of the Departments to present the minutes of the Board of Studies meeting of the Department.

**TAMIL(AIDED AND SS)**- Dr. R. Mallika, Associate Professor, Dept. of Tamil, presented the profile of the course for both Aided and Self-supporting and it was approved.

**ENGLISH(AIDED AND SS)**- Dr. J. Mangayarkarasi, Head Dept. of English presented the minutes of the Board of Studies meeting and was approved. She also mentioned that B.A. English and Communication Skills to be renamed as B.A. English Literature and Communication.

**HINDI(AIDED AND SS)**-Dr. N. Lavanya, Assistant Professor, Department of Hindi presented the highlights of the course and was approved.

**FRENCH(AIDED AND SS)**- Dr. Adeline, Department of French presented the profile and it was approved.

**SANSKRIT(AIDED AND SS)**- Dr.V. Anusha, Department of Sanskrit presented the minutes of the Board of Studies meeting and it was approved by the members.

**ECONOMICS(AIDED AND SS)**-Mrs. R. Shanthini, Associate Professor, Department of Economics presented the Course profile and it was approved. Dr. R. Thenmozhi suggested that uniform template has to be maintained for all papers.

**HISTORY, TOURISM AND TRAVEL MANAGEMENT**-Dr. T. Kausalyakumari, Head, Department of History and TTM highlighted the course profile and presented the changes in the syllabus.

**GEOGRAPHY**-Mrs. H. Sivasankari, Department of Geography presented the minutes of the meeting and discussed the syllabus and question paper pattern and the same was approved by the members.

**ZOOLOGY**-Mrs. P. Anandhi, Head, Department of Zoology presented the course profile and it was approved by the members.

**CHEMISTRY**-Dr. P. Shanti, Head, Department of Chemistry presented the minutes of the Board of Studies meeting and the same was approved by the members.

**PLANT BIOLOGY AND PLANT BIOTECHNOLOGY(AIDED AND SS)** -Mrs. V. Manimozhi, Head, Department of Plant Biology and Plant Biotechnology and Academic Council Secretary, presented the course profile for both B.Sc.-Aided and M.Sc. Self Supporting streams. She also mentioned about the changes in the paper Herbal Science for III B.Sc. which was approved and instructed by the Board to implement it with immediate effect from the academic year 2018-2019. In M.Sc. Syllabus, the paper titles are renamed as Plant Diversity I and II instead of Biodiversity I and II and the same was approved by the members.

**COMMERCE-(AIDED AND SS)**Dr. Punjabi Mala Devidas made her presentation of the course profile and the same was approved. Dr. Thenmozhi discussed on GST and suggested to include the methods in the syllabus to which Dr. Mala Devidas responded.

**PHYSICS- (AIDED AND SS)**Dr. A.V. Jhone Verjhula, Head, Department of Physics presented the minutes of the Board of Studies meeting and the same was approved by the members.

**MATHEMATICS-(AIDED AND SS)** Dr. M. Mullai, Head, Department of Mathematics, read the course profile of both Aided and Self-supporting and it was approved.

**Nutrition, Food Service Managemant and Dietetics(AIDED AND SS)**-Dr.R.Hemalatha,Head Department of Nutrition and Dietetics and Controller of Examinations presented the course profile and it was approved.

**CORPORATE SECRETARYSHIP (AIDED AND SS)** – Dr. V.Shanthi, Head, presented the profile of the course and it was approved.

All the course profile of the departments of Aided stream were passed.



### **SELF SUPPORTING**

**ENGLISH-** It was presented along with aided stream.

**COMMERCE** - It was presented along with aided stream.

**MATHEMATICS** – Dr. Chitra Suseendran , presented the profile of the post graduate course and it was approved .

**CORPORATE SECRETARYSHIP** - It was presented along with aided stream.

**BUSINESS ECONOMICS** –presented along with Aided stream

**COMPUTER SCIENCE** - Ms.Jane Nithya , Head , passed the course profile and was approved .

**PLANT BIOLOGY AND PLANT BIOTECHNOLOGY** – the post graduate course profile was presented along with aided stream and was approved. .

**BANK MANAGEMENT** - Dr. M. Jeyanthi , read out the profile of the course and it was approved.

**BIOCHEMISTRY** - Dr. M.Sujatha , Head , passed the course profile and it was approved.

**MICROBIOLOGY** – Dr. K.Krishna Prema, Head, presented the profile of the course and it was approved.

**BUSINESS ADMINISTRATION** – Ms.G. Rajalakshmi, Head, passed the course profile and it was approved.

**PSYCHOLOGY** – Ms. M.Ramya Maheshwari , Head, presented the highlights of board of studies meeting and it was approved . Ms. Thenmozhi enquired about the Soft skill paper offered by the department of Psychology and Dr. Ramya Maheshwari replied that the skill based paper on Emotional Management is offered by the department .

**CLINICAL NUTRITION AND DIETETICS** – It was presented along with Aided stream.

**PHYSICS** –It was presented along with Aided stream.

**VISUAL COMMUNICATION** – Ms. V.Shridevi, Head, read out the profile of the course and it was approved.



**HUMAN RIGHTS AND DUTIES EDUCATION** – Mrs. R.Nithya, Head, presented the minutes of board of studies meeting and it was approved. Tmt. Chandradevi Thanikachalam enquired whether pasco law was included in the syllabus, Mrs. Nithya replied that it was part of the syllabus and Dr.S.Armstrong appreciated it.

**COMPUTER APPLICATION** – Mrs. M.Henila, Head, presented the course profile and was approved. Dr. Sivaramaprasad asked about the mobile computing and said that they had offered a combined paper of mobile computing and cloud computing which has to be removed as some of the students found the theory part difficult. As the BCA department had students without physics and accounts the background paper had to be removed. She also said that they would include mobile computing.

**COMMERCE (HONS)** - Ms.Lourdes Angeline Abilaksha presented the course profile and it was accepted.

**MATHEMATICS WITH COMPUTER APPLICATIONS** - Mrs . K. Prasana Lakshmi, Head, presented the course profile and it was approved.

**MASTER OF BUSINESS ADMINISTRATION** - Dr.Gomathi, Head, presented the highlights of the profile of the course and Dr.Thenmozhi said that the syllabus was exhaustive. Dr. S.Armstrong asked whether all the departments are offering MOOC.

**MASTER OF COMPUTER APPLICATION** - Dr. Josephine Anitha, Head, presented the course profile and was approved.

**ACCOUNTING AND FINANCE** - Dr. K.Mythili, Head, presented the minutes of board of studies and was approved. She also replied that the fund flow statement was suggested to be removed by one of the member of the board.

**JOURNALISM AND COMMUNICATION** - Dr. Mrs.U.N. Mahalakshmi, Head, made her presentation and it was approved. Dr.Thenmozhi enquired if the students were aware of Live streamed lectures and also suggested 30% of the courses could be made online.

## GENERAL MATTERS

Dr. Thenmozhi congratulated the Head of the various departments for updating the syllabi. She also suggested that uniformity had to be maintained in a format for reference books. She insisted that e-resources are essentials and appreciated the departments for inclusion of the same. Dr.S.Armstrong congratulated the college and the departments for sending the copies of the syllabi well ahead of time. He also congratulated Ethiraj College for the awareness on plagiarism. The Academic Council meeting came to a close with the vote of thanks by The Controller of examination.

*S. Kotthai.*

PRINCIPAL  
ETHIRAJ COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600

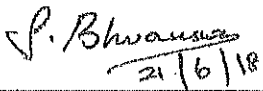
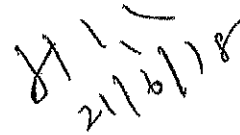

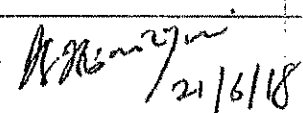
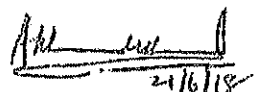
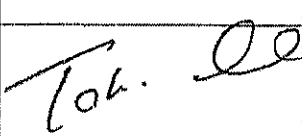
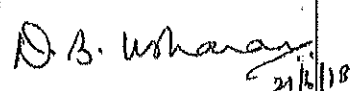
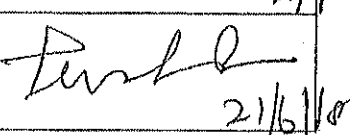
ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
CHENNAI – 600 008.

**21<sup>st</sup> ACADEMIC COUNCIL MEETING**

Date : 21.06.2018

Time : 11.00.a.m.

Members Present

S.No	Name	Designation	Signature
1.	Dr.S.Bhuvanewari	Principal i/c & Secretary i/c	 21/6/18
2.	Dr. R Thenmozhi	Professor & Head, Department of Management Studies, University of Madras, Chepauk Campus, Chennai – 600 005.	 21/6/18
3.	Dr. C. Venkateswaran	Professor & Head, Department of Nuclear Physics, University of Madras, Guindy Campus, Chennai.	 21/6/2018
4.	Dr. S Armstrong	Professor & Head, Department of English, University of Madras, Chepauk, Chennai	 21/6/18
5.	Thiru. G. P. Hari,	Partner, Manohar Choudhary & Associates Chartered Accountants No 27, Subramaniam Street, Abiramapuram, Chennai 600 018.	—
6.	Dr. A. V. Sivaramaprasad	Executive President(HRD & Services) The KCP Limited,(Industries) Chennai 600 008	 21/6/18
7.	Tmt. Chandradevi Thanikachalam	Member, Trust Board. Ethiraj College for Women Chennai – 600 008.	
8.	Dr.D. B Usharani	Vice-Principal Head , Dept of Economics	 21/6/18
9.	Dr. T. Usha Priya	Vice-Principal (SS) Head, Dept of BBM	 21/6/18

10.	Dr.R. Hemalatha	Controller Of Examinations Head, Dept. of N & D	R. Hemalatha 21/6/18
11.	Tmt. V.Manimozhi	Academic Council Secretary, Head, Dept. of Plant Biology & Plant Biotechnology	V. Manimozhi 21/6/2018
12.	Dr. R. Mallika	Head, Dept. of Tamil	R. Mallika 21/6/18
13.	Dr. J.Mangayarkarasi	Head, Dept. of English	J. Mangayarkarasi 21/6/18
14.	Dr.Tmt. Adeline .G. Albert	Head, Dept of French	Adeline .G. Albert 21/6
15.	Dr.N.Lavanya	Head, Dept. of Hindi	N. Lavanya 21/6/18
16.	Dr.V.Anusha	Head, Dept of Sanskrit	V. Anusha 21/6/18
17.	Tmt.T.Kausalya Kumari	Head, Dept. of History & TTM	T. Kausalya Kumari 21/6/18
18.	Tmt. P.Anandhi	Head, Dept. of Zoology	P. Anandhi 21/6/2018
19.	Dr.Tmt.P.Shanthi	Head, Dept. of Chemistry	P. Shanthi 21/6/18
20.	Dr.A.V.Jhone Verjhula	Head, Dept. of Physics	A. V. Jhone Verjhula 21/6/2018
21.	Dr.M .Mullai	Head, Dept. Of Mathematics	M. Mullai 21/6/18
22.	Dr . Panjabi Mala Devidas	Head , Dept of Commerce	Panjabi Mala Devidas 21/6/18
23.	Dr.Tmt.V.Shanthi	Head, Dept. of B.Com CS	V. Shanthi 21/6/18
24.	Tmt. K. Yesodha	Head, Dept. of English	K. Yesodha 21/6/2018
25.	Tmt. N.Kavitha	Head, Dept. of Tamil	N. Kavitha 21/6/18
26.	Selvi.K.Geetha	Head, Dept. of B.Com	Selvi.K. Geetha 21/6/18

KL24/2018  
THOMAS

27.	Tmt. Ezhilarasi Hilda Stanley	Head, Dept. of Mathematics.	<i>Pan</i> <i>Chitha Susendran</i> 21/6/18
28.	Tmt. C. <del>Jayashree</del> <sup>Vaishnavi</sup>	Head, Dept. of Business Economics	<i>C. Vaishnavi</i> 21/06/2018
29.	Tmt. K. Jane Nithya	Head, Dept. of Computer Science	<i>K. Jane Nithya</i> 21/6/18
30.	Dr. Tmt. M. Sujatha	Head, Dept. of Biochemistry	<i>M. Sujatha</i> 21.6.18
31.	<del>Dr.</del> Tmt. K. Krishna Prema	Head, Dept. of Microbiology	<i>K. Krishna Prema</i> 21/6/18
32.	Dr. Tmt. D. Gomathy	Head, Dept. of MBA	<i>D. Gomathy</i> 21/6/18
33.	Tmt. G. Rajalakshmi	Head, Dept. of B.B.A.	<i>G. Rajalakshmi</i> 21/6/18
34.	Tmt. Josephine Anitha, A	Head, Dept. of MCA	<i>J. Anitha</i> 21/6/18
35.	Tmt. M. Ramya Maheswari	Head, Dept. of Psychology	<i>M. Ramya Maheswari</i> 21/6/18
36.	Tmt. Varalakshmi Rajam	Head, Dept. of Clinical Nutrition	<i>Varalakshmi Rajam</i> 21/6/18
37.	Tmt. S. Abhirami	Head, Dept. of Physics	<i>S. Abhirami</i> 21/6/18
38.	Dr. Tmt. V. Shridevi	Head, Dept. of Visual Communication	<i>V. Shridevi</i> 21/6/18
39.	Mrs. U.N. Mahalakshmi	Head, Dept. of Journalism and Communication	<i>U.N. Mahalakshmi</i> 21/6/18
40.	Dr. R. Nithya	Head, Dept. of HRDE	<i>R. Nithya</i> 21/6/18
41.	Mrs. V. Hema Krishnan	Head, Dept of Hindi	<i>V. Hema Krishnan</i> 21/6/18
42.	Mrs. V.R. Vidjealatchoumy	Head, Dept of French	<i>V. Vidjealatchoumy</i> 21/6/18
43.	Mrs. M. Henila	Head, Dept of BCA	<i>M. Henila</i> 21/6/2018
44.	Dr. K. Mythili	Head, Dept of Accounting & Finance	<i>K. Mythili</i> 21/6/18

45.	Dr .G .Caroling	Dean of Academics, Dept of Chemistry	<i>C. Caroling</i> 21/6/18
46.	Mrs.H.Sivasankari	Head, Dept of Geography	<i>H. Sivasankari</i> 21/6/18
47.	Dr.I.Lourdes Angeline Abilaksha	Head, Dept of Commerce (Hons.)	<i>I. Lourdes</i> 21/6/18
48.	Mrs. K.Prasanna Lakshmi	Head, Dept of Mathematics with Computer Applications	<i>K. Prasanna Lakshmi</i> 21/6/18
49.	Dr.B.Shyamala	Dept of Economics	
50.	<del>Dr. S. Kothari</del> Tmt. M. Vijaya	Dept of Chemistry	<i>S. Vijaya</i> 21/6/18
51.	Dr. T.Punithavathy	Dept of English	<i>T. Punithavathy</i> 21/6/2018
52.	Dr R. GELTHA LAKSHMI	CORPORATE SECRETARIATSHIP [SS]	<i>R. Gelthalakshmi</i> 21/6/18

53. Dr. T. MYTHALI, PBPB (SS) *T. Mythali* 21/6/18
54. Dr. M. DEJANTHI, BANK Management (SS) *M. Dejanthi* 21/6/18
55. Capt. R. SHANTHINI, ECONOMICS (Aided) *R. Shanthini* 21/6/18
56. Dr. R. Sumanthi, Economics (Aided) *R. Sumanthi* 21/6/18
57. Govind. T. Raghavendran Sanskrit (aided) *Govind. T. R.*

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)**  
**CHENNAI - 600 008.**

**21<sup>st</sup> ACADEMIC COUNCIL MEETING**

Date : 21.06.2018

Time : 11.00.a.m.

**Student Members Present**

S.No	Name	Department	Signature
1.	R. OVIYA	ADV. ZOOLOGY & BIO-TECH	R. Oviya
2.	K. SUNDARAVALLI.	ZOOLOGY	Sundaravalli K
3.	G. B. SAMRAKSHAN	BSC. COMPUTER SCIENCE (CS)	G. B. Samrakshan
4.	S. SANGEETHA	BSC. COMPUTER SCIENCE (CS)	Sangeetha S.
5.	MANSE	LANGUAGE - HINDI	Manse
6.	DARSHANA . D.	LANGUAGE - HINDI	Darshana
7.	SUGANYA . S	TAMIL	Suganya
8.	S. Sumithra	Tamil	Sumithra
9.	V. ARCHANA	MATHEMATICS (SS)	Archana V.
10.	PRIYANKA . R	FOOD AND NUTRITION	Priyanka R
11.	Abinaya V. N	BCA (SS)	Abinaya V. N
12.	H. Rekha	BCA (SS)	Rekha H
13.	Preetha . S	Allied - Geography (History)	Preetha S
14.	Abirame . M	Allied - Geography (History)	Abirame M.
15.	Shamila . M	MCA	Shamila M
16.	Vijayalakshmi . K	MCA	Vijayalakshmi K
17.	Shambani . J	M. COM LS	Shambani J
18.	VARSHINI . V	B. COM (CS) [SS]	Varshini V
19.	Lakshmi priya . P	MA Human Rights & Duties Education	Lakshmi Priya P
20.	Jaiya Nandhana H. V	MA Human Rights & Duties Education	Jaiya Nandhana H. V
21.	Lavanya . B	M.Sc Plant Biology and Plant Biotechnology (SS)	Lavanya B

22.	NGHA BALAKRISHNAN	B.Sc. Plant Biology & Plant Biotechnology	<u>Nggha</u>
23.	Meghna G. Shenoy	BBA	<u>Meghna G. Shenoy</u>
24.	Poomina Jadhav	BBA	<u>Poomina</u>
25.	S. SRIPRIYA	FRENCH - AIDED.	<u>Sf</u>
26.	Srinidhi Ramakrishnan	French - Aided	<u>SRN</u>
27.	R. Yeshwanthy.	B.Com [Accounting & Finance] (SS)	<u>R. Yeshwanthy.</u>
28.	SHRUTI SWAMINATHAN	B.COM (Accounting & Finance) (SS)	<u>shruti</u>
29.	S.V. Jayalakshmi	Physics - Aided	<u>Jaya</u>
30.	Bhavya Bhatt	Physics - Aided	<u>Bhas</u>
31.	N. Nandhini	B.Com Corporate Secretaryship (Aided)	<u>Nandhini</u>
32.	K.P Priyanka	B.Com Corporate Secretaryship (Aided)	<u>Priyanka - k.p</u>
33.	A.G. ZOORA MEHNAZ	MBA	<u>Agzyc</u>
34.	S. SHIVANI	MBA	<u>S. Sif</u>
35.	JANANI SARANATH	ECS	<u>Janani Saranath</u>
36.	B. GAYATHRI	ECS	<u>Gayathri</u>
37.	S. Tharani	Mathematics - Aided	<u>S. Thara</u>
38.	M. Saveetha	Nutrition, FSM & Dietetics (Aided)	<u>M. Saveetha</u>
39.	U. Poomina	Nutrition, FSM & Dietetics (Aided)	<u>U. Poomina</u>
40.	meenakshi	Mathematics (SS)	<u>meenakshi</u>
41.	AKSHAYA .R	COMMERCE (AIDED)	<u>Akshaya</u>
42.	NITHYASHREE .MK	CHEMISTRY (AIDED)	<u>Nithyashree</u>
43.	SANJANA . R	M.Sc. CHEMISTRY (AIDED)	<u>Sanjana</u>
44.	D.VI JAYALAKSHMI	BSc PSYCHOLOGY (SS)	<u>D. Vij</u>
45.	NEELIMA DAS	B.sc Psychology (SS)	<u>Neelima</u>
46.	R. THOGAI RAMANEESWARI	B.COM (HONS) (SS)	<u>R. Thogai</u>
47.	S. TARUNYA	B.COM (HONS) (SS)	<u>S. Tarunya</u>
48.	Archana Jain	Hindi (Aided)	<u>Archana</u>





## MINUTES OF THE 22<sup>nd</sup> ACADEMIC COUNCIL MEETING HELD ON 5/12/2019.

The Academic Council Meeting was held on 5th December 2019 at 11:30 am at the Library Conference Hall with the following members present: University Nominees, Dr. R. Thenmozhi, Professor and Head, Department of Management Studies, University of Madras, and Dr.C.Venkateswaran, Professor and Head, Department of Nuclear Physics, University of Madras; Dr.S.Armstrong, Professor and Head, Department of English, University of Madras; Mrs.Chandradevi Thanickachalam, Chairperson, Ethiraj College Trust Board, Dr.A.V.Sivaramaprasad, Executive President, HRD & Services, The KCP Limited as the Industrial Representative, Mr.G.R.Hari Chartered Accountant and the Principal Dr.S. Kothai in the chair.

The Principal Dr. S. Kothai delivered the welcoming remarks. She briefed the members about Outcome Based Education being introduced in the college, and outlined Programme Objectives, Programme Educational Outcomes, Programme Specific Outcomes, Course Outcomes, Subject Mapping, and Question Paper setting according to Blooms Taxonomy. She also spoke about the inclusion of extra credits component for self-study papers, Internships and MOOC courses. She informed that around 33 self-study papers at Under-Graduate and in Post-Graduate level have been introduced. She also conveyed that M.Phil course as per 2018 regulation and value added courses will be introduced after ratification.

Mrs. V. Manimozhi, Associate Professor and Head, Department of Plant Biology and Plant Biotechnology, Academic Council Secretary, presented the minutes of the previous Academic Council meeting held on 21<sup>st</sup> June 2018.

Dr. R K Maya, Controller of Examinations invited the Head of the Departments to present the minutes of the Board of Studies meeting of their respective Departments.

**Tamil (Aided and Self-Supporting)** Dr. R. Mallika, Associate Professor and Head presented the minutes of Board of Studies meeting and said no changes have been made in the syllabus and Internship was introduced in the second semester for Post-Graduate students. She wanted to know whether male candidates could be admitted to for the certificate course on *Suvadigal*, for which the University Nominee Dr R Thenmozhi replied that this would not be possible as the college was a women's institution and male candidates had many other institutions where they could seek admission.

**English (Aided and Self-Supporting).** Dr. J. Mangayarkarasi, Associate Professor and Head, presented the minutes of Board of Studies meeting. The members approved the inclusion of the Outcome Based Education framework for UG, English and English and Communication Skills and PG English programmes. The Self-Study courses and provision of extra credits for MOOC were also approved.

**Hindi (Aided and Self-Supporting)**-Dr. Lavanya, Assistant Professor, Department of Hindi presented the minutes of the Board of Studies. The common question paper for undergraduate course and NME question paper pattern were approved.

**French (Aided and Self-Supporting)**- Dr. Adeline G Albert, Associate Professor, Department of French presented the minutes of the Board of Studies Meeting. She said that oral participation has been increased in the internal component to promote oral skills in French. She

also said no changes have been made in the curriculum and NME courses. Dr. R. Thenmozhi intervened to know about the teachers handling soft skills for which Dr. Adeline replied that soft skills in foreign languages are offered only for the post graduate programmes.

**Sanskrit (Aided and Self-Supporting)**- Dr. V. Anusha, Assistant Professor, presented the minutes of the Board of Studies, and said the syllabus was updated catering to the need of Outcome Based Education. The question paper pattern was based on Blooms Taxonomy and the same was approved by the members.

**Economics (Aided and Self-Supporting)** - Dr. D. B. Usha Rani, Associate Professor and Head, Vice Principal (Aided), presented the minutes of the Board of Studies and the members approved two self-study papers, introduction of Internship during summer holidays, certificate course, and additional credits for MOOC apart from the regular UG and PG programmes in Economics, Business Economics, and M.Phil in Economics.. Dr. R. Thenmozhi enquired about the eligibility of the faculty handling the certificate courses. Dr. Thenmozhi also wanted to know whether Health Economics is introduced anywhere else for which Dr. D. B. UshaRani replied that Health Economics is not a new concept and many of their students have done research in that area.

**History, Tourism and Travel Management:** Dr. T. Kausalya Kumari, Assistant Professor and Head, presented the minutes of the Board of Studies for UG History, UG Tourism and Travel Management, PG History and M.Phil History. The PO, PSO, Self-Study and additional credits for MOOC and were approved.

**Geography:** Mrs. H. Sivasankari Assistant Professor highlighted the minutes of the Board of Studies and which were approved.

**Zoology:** Mrs. P. Anandhi, Associate Professor and Head, presented the minutes of the Board of Studies Meeting. Introduction of Self- Study papers, Project instead of Internship were approved by the members.

**Chemistry:** Mrs. S. Vijaya, Associate Professor, Department of Chemistry presented the minutes of the Board of Studies of the UG, PG and M.Phil programmes. Introduction of Elective courses, Internship at UG level with one extra credit and MOOC with one extra credit were approved by the members.

**Plant Biology and Plant Biotechnology (Aided and Self-Supporting)** - Mrs. V. Manimozhi, Associate Professor and Head, Academic Council Secretary, presented the minutes of Board of Studies Meeting for the UG, PG and M.Phil programmes. She highlighted the introduction of OBE for candidates admitted during the academic year 2018- 2019. No changes have been made in the curriculum and the same was approved by the members.

**Commerce (Aided and Self-Supporting):** Dr. Panjabi Mala Devidas, Associate Professor and Head, presented the minutes of Board of Studies Meeting for UG, PG and M.Phil programmes. The introduction of two self-study papers, Internship and MOOC for one extra credit and elective courses at under graduate and post graduate level were also presented. She also mentioned about the introduction of one additional elective paper in M.Phil programme and signing of a MoU with R R Academy for the Business Studies programme. The changes were approved by the members.

**Physics (Aided and Self-Supporting):** Dr. A. V. Jhone Verjhula, Associate Professor and Head, Department of Physics, presented the minutes of the Board of Studies for UG and PG programmes. Two self-study papers and an internship at the end of the second year was approved by the members.

**Mathematics (Aided and Self-Supporting):** Dr. R. Prabha, Assistant professor and Head, presented the minutes of Board of Studies Meeting for the UG and M.Phil programmes. She mentioned about the introduction of two self-study papers and the same was approved.

**Nutrition, Food Service Management and Dietetics (Aided and Self-Supporting)** Dr. Muthumeenakshi, Assistant Professor and Head, Department of Nutrition and Dietetics with presented the minutes of the Board of Studies for UG-Nutrition, FSM and Dietetics; Clinical Nutrition and Dietetics and PG Foods and Nutrition and M.Phil programmes along with the introduction of one self study paper at both under graduate and post graduate level. She also said that internship was introduced with one extra credit and the same was approved by the members.

**Corporate Secretaryship (Aided and Self-Supporting):** Dr. V. Shanthi, Associate Professor and Head, presented the minutes of the Board of Studies for UG and PG programmes. The introduction of two self-study papers for Post-graduate students was approved by the members.

All the course profile of the departments of Aided Stream was passed. The introduction of Objective Based Education in all programmes of study was approved.

**Women Studies Centre:** Dr. R. Mallika, Head, Department of Tamil, and Director, Centre for Women's Studies presented the minutes of the Advisory Committee meeting for the Certificate Course in Women's Studies and also highlighted the activities of the Centre.

## **SELF SUPPORTING**

**Mathematics-** Dr. Ezhilarasi Hilda Stanley, Head of the Department presented the profile of the Post-Graduate course and it was approved.

**Computer Science:** Mrs.K. Jane Nithya, Head of the department presented the presented the minutes of the Board of Studies for the UG programme. Introduction of two self-study papers and new elective paper were approved by the members.

**Bank Management:** Dr. T Usha Priya, Head of the Department, Vice-Principal (Self Supporting), presented the minutes of Board of studies meeting for UG and PG programmes. She said that two self-study papers were introduced with extra credit and internship was offered to the second year students during summer holidays. She also mentioned about the introduction of two value added courses. The changes were approved by the members.

**Biochemistry:** Dr. M. Sujatha, Head of the Department presented the minutes of the Board of Studies for the UG and PG programmes. The inclusion of self-study papers, additional elective paper and internship in 5th semester with one extra credit was approved by the members.

**Microbiology;** Dr. K. Krishnaprema, Head of the Department, highlighted the minutes of the Board of Studies of the UG, PG and Mphil programmes. She mentioned that students are encouraged to take up MOOCs for extra credit. She said that new elective papers in 5th and 6th semester and self-study papers in the 5th semester were introduced and the changes were approved.

**Business Administration:** Ms. G. Rajalakshmi, Head of the Department, presented the minutes of the Board of Studies for the UG programme. She stated that elective papers in the were being introduced in the 5th semester, self-study papers for advanced learners, MOOC in 4th and 5th semester and Internship in the first semester .The same was approved by the members.

**Psychology:** Dr. M. Ramya Maheswari, Head of the Department presented the minutes of the Board of Studies for the UG programme. She mentioned about the minor changes in 5th semester papers, the introduction of self-study papers and Internship. The members approved the same.

**Visual Communication:** Ms. V. Shridevi, Head of the Department presented the minutes of the Board of Studies of the course and was approved.

**Human Rights and Duties Education:** Mrs. R. Nithya, Head of the Department, presented the minutes of the Board of Studies for the PG programme. The introduction of self study papers and value added courses were approved by the members.

**Computer Application:** Mrs. M. Hemila, Head of the Department, presented the course profile. She said that the project is based on the elective paper. Elective Paper was introduced in the 5<sup>th</sup> and 6<sup>th</sup> semester, the self-study papers and Internship were approved by the members.

**Commerce (Hons):** Mrs. Lourdes Angeline Abilaksha, Head of the Department presented the minutes of the Board of Studies for UG programme and the same was approved.

**Mathematics with Computer Application:** Mrs. K. Prasanna Lakshmi, Head of the Department, presented the minutes of the Board of Studies. The application-oriented papers and self-study papers were approved.

**Accounting & Finance:** Dr. K. Mythili, Head of the Department, presented the minutes of the Board of Studies for UG programme and the same was approved.

**Master of Business Administration:** Dr. D. Gomathi, Head of the Department, presented the minutes of the Board of Studies. The modified question paper pattern, newly introduced self-study papers, and inclusion of yoga in the syllabus were approved by the members..

**Master of Computer Application:** Mrs. Josephine Anitha, Head of the Department presented the minutes of the Board of Studies, in which Case studies, NME, and Self-study papers were included and the same were approved by the members.

**Journalism & Communication:** Dr. U.N. Mahalakshmi, Head of the Department, presented the minutes of the Board of Studies for UG and PG programmes. She told that students were asked to take up MOOC. The newly introduced self-study papers were approved by the members. All the course profile of the departments of the Self-Supporting Stream was passed. The introduction of Objective Based Education in all programmes of study was approved.

#### **General Matters:**

Dr. R. Thenmozhi, Professor and Head, Department of Management Studies, University of Madras said the main objective of outcome based education is to create employment and also added that our students must get placement after completing their undergraduate programmes. She also suggested that extra credits given for MOOC and Internship can be reflected in the mark statement.

Dr. Maya the Controller of Examinations replied that it will be definitely recorded in the consolidated statement of marks. Dr. R. Thenmozhi conveyed that the M. Phil admission procedure should be followed as per UGC Regulation 2018. She also informed that the department should give the permissible minimum & maximum credit as per regulation.

She appreciated MCA department for introducing Artificial intelligence in their programme which is apt in the digital era. She also suggested that more MoU's with foreign universities should be entered in to by the college. She also raised a concern with respect to naming of programmes, by citing History & TTM departments, for which Principal Dr. S. Kothai replied that History & TTM are two separate programmes of study under one head ship.

Dr. S. Armstrong, Professor and Head, Department of English, University of Madras congratulated the Head of the departments for giving an inspirational report. He further said that the Department which has made changes in the curriculum alone can present the minutes of Board of Studies meeting. Dr. Maya COE said that all the departments have made changes in the curriculum. Mrs. Chandradevi Thanikachalam replied that once Board of Studies meeting is conducted, it has to be presented in the Academic Council meeting for the approval. Dr. S. Armstrong suggested that achievements of faculty members related to academic activities may be highlighted in the Academic Council Meeting. He also asked why physical education is not included in the presentation list, for which principal and vice -Principals replied that physical education is not a part of main curriculum. He requested the principal to present the innovative technologies adopted for M. Phil and Ph.D programmes in the Academic Council meeting. The Principal Dr. S. Kothai replied that two workshops were conducted for M.Phil & Ph.D scholars. He also informed that Equivalence Eligibility Certificate for under graduate course will be given by TANSCHER and for M. Phil, Ph. D, by the University of Madras. Dr. R. Thenmozhi acknowledged the same. He further suggested the college to sign MOU with Taiwan Universities and other Asian countries instead of concentrating more on western Universities.

Dr. A.V. Sivaramaprasad, Executive President, HRD and services, The KCP Limited, the Industrial representative asked the departments to forecast the changes in the industrial sector and then frame the syllabus. He also mentioned about the significance of Artificial Intelligence and Digital Automation.

Mr.G.R.Hari, Chartered Accountant observed that seven departments in Business Streams are overlapping and emphasized on synergy among the departments and that can be made possible by conducting regular meetings and sharing the best practices. He further added the knowledge acquiring should be incorporated in the course offered to inculcate the same in the minds of students.



Tmt. Chandradevi Thanikachalam, Chairperson Ethiraj College Trust acknowledged the views of Mr. Hari regarding the overlapping among seven departments. She suggested that certificate course offered by one department should be unique and not offered by the other six departments. This will help the students to use the opportunities available in the job market. She also asked the department of Tourism and Travel Management to run some international related courses .

The COE put forward the resolutions regarding M.Phil programme to be ratified and the following were approved by the members. Departments should offer more than one elective paper as the internal paper. Award of marks for the Internal Assessment and External Examination is in the ratio of 40:60 respectively. Departments must conduct a Public Viva Voce examination for M.Phil Faculty Members and PG students of the Department may be allowed to attend the same. The Dissertation must be checked for plagiarism at the General Library and an attestation must be obtained from the respective Dean of Research on the Plagiarism Check Report before submission

The COE put forward the following resolutions regarding the Introduction of optional extra credit papers (Self-Study, MOOC and Internships) which were approved by the members

#### 1. Extra Credit Self-Study courses

The Self-Study Courses are optional for the students and carry 2 credits. They will be treated as extra credits. For these courses the student must learn on her own. The department will provide the syllabus and provide guidance in the form of tutorial if necessary.

These courses must be offered in the V semester for UG and III semester for PG courses for the benefit of advanced learners. Advanced learners are those who have scored distinction in major and allied paper. Hence the cognitive level of the course are higher than the usual UG/PG programme. There will be no Continuous Assessment for Self-Study Courses.

There will be an End-Semester examination along with NME/SKB/Soft Skill papers of 100 marks maximum in case of theory papers. It can also be offered as a project (with a report) and with viva voce examination.

The Self Study Courses will have only single internal valuation and question papers will have to be set by the Department.

#### 2. Extra Credit MOOCs

With a view to encourage e-learning and self-directed learning, departments have been instructed to encourage their students to enrol for MOOCs offered by NPTEL through the SWAYAM website of the MHRD Government of India. MOOC-Extra Credits are optional and not compulsory.



Students may undertake MOOC courses from the I semester to the V Semester during the undergraduate programme and from the I to the III semester in the Post Graduate Programmes. MOOC credits obtained in the last semester of study will not be included in the statement of marks issued by the college.

To obtain credits from NPTEL and college the students must pass the proctored exams conducted by NPTEL.

On obtaining certificates from NPTEL the students can produce a copy of the same to the department. These students will be given the credits specified by NPTEL in the consolidated statement of marks as MOOC -Extra Credits

It will be forwarded by the department in the final year along with other extra credits.

### 3. Extra Credit Internships

Internships are not mandatory at the UG level. Internships will be treated as an extra credit.

Students will be given 1 (UG) and 2 (PG) credits for successfully completing Internships.

Internships must be of a minimum of 14 (UG)-21 (PG) days duration (Excluding Holidays)

It must be undertaken during the vacation after the second year of study for UG and after the first year for PG students.

Departments may assist students in obtaining internships. There must be joint college faculty and industry trainer supervision of the Internship.

Proper documentation of the Internship is compulsory- Internship Diaries signed by faculty and trainer must be maintained and Internship Certificates must be obtained.

On the job-training reports/internship reports must be submitted to the department by the students in the subsequent semester.

Internship Certificates with name list must be forwarded in original to the CoE in the V and III semesters respectively of UG and PG programmes.

Extra Credit obtained through Internships must also be forwarded to the CoE in the final semester along with other credit lists.

The Academic Council Meeting came to a close at 1 pm with the vote of thanks by the Controller of Examination .

S. Kothai .

PRINCIPAL  
ETHIRAJ COLLEGE FOR WOMEN  
(AUTONOMOUS)  
CHENNAI-600 008.

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
CHENNAI – 600 008.

**22<sup>nd</sup> ACADEMIC COUNCIL MEETING**

Date : 05.12.2019

Time : 11.00.a.m.

**Members Present**

S.No	Name	Designation	Signature
1.	Dr.S Kothai	Principal & Secretary	<i>S. Kothai</i> 5/12/19.
2.	Dr. R Thenmozhi	Professor & Head, Department of Management Studies, University of Madras, Chepauk Campus, Chennai – 600 005.	<i>R. Thenmozhi</i> 5/12/19.
3.	Dr. C. Venkateswaran	Professor & Head, Department of Nuclear Physics, University of Madras, Guindy Campus, Chennai.	<i>C. Venkateswaran</i> 5/12/19
4.	Dr. S Armstrong	Professor & Head, Department of English, University of Madras, Chepauk, Chennai	<i>S. Armstrong</i>
5.	Thiru. G. <sup>R.</sup> Hari	Partner, Manohar Choudhary & Associates Chartered Accountants No 27, Subramaniam Street, Abiramapuram, Chennai 600 018.	<i>G.R. Hari</i>
6.	Dr. A. V. Sivaramaprasad	President The KCP Limited Chennai 600 008	<i>A. V. Sivaramaprasad</i>
7.	Tmt. Chandradevi Thanikachalam	Chairperson, Trust Board, Ethiraj College for Women Chennai – 600 008.	<i>Tmt. Chandradevi</i>
8.	Thiru. S.Sridharan	Financial Trustee, Trust Board. Ethiraj College for Women Chennai – 600 008.	<i>S. Sridharan</i>
9.	Dr.D. B Usharani	Vice-Principal Head , Dept of Economics	<i>D.B. Usharani</i> 5/12/19.

10.	Dr. T. Usha Priya	Vice-Principal (SS) Head, Dept of BBM	<i>Tush</i> 5/12/19
11.	Dr.R.K.Maya	Controller Of Examinations	<i>Rmaya</i> 05/12/19.
12.	Tmt. V.Manimozhi	Academic Council Secretary, Head, Dept. of Plant Biology & Plant Biotechnology	<i>V. Manimozhi</i> 5/12/2019
13.	Dr. R. Mallika	Head, Dept. of Tamil	<i>R. Mallika</i> 5/12/19.
14.	Dr. J.Mangayarkarasi	Head, Dept. of English	<i>J. Mangayarkarasi</i> 5/12/19
15.	Dr. Adeline .G. Albert	Head, Dept of French	<i>Adeline</i> 5/12
16.	Dr.N.Lavanya	Head, Dept. of Hindi	<i>N. Lavanya</i> 5/12/19
17.	Dr.V.Anusha	Head, Dept of Sanskrit	<i>V. Anusha</i> 5/12/19 .
18.	Dr.T.Kausalya Kumari	Head, Dept. of History & TTM	<i>T. Kausalya Kumari</i> 5/12/19
19.	Tmt. P.Anandhi	Head, Dept. of Zoology	<i>P. Anandhi</i> 5/12/2019.
20.	Dr. G. Caroling	Head, Dept. of Chemistry	for H.O.D <i>G. Caroling</i> (C. Caroling)
21.	Dr.A.V.Jhone Verjhula	Head, Dept. of Physics	<i>A.V. Jhone Verjhula</i> 05/12/2019
22.	Dr . R.Prabha	Head, Dept. Of Mathematics	<i>R. Prabha</i> 5/12/19
23.	Dr.P.Muthu Meenakshi	Head, Nutrition and Dietetics	<i>P. Muthu Meenakshi</i> 5/12/19
24.	Dr . Panjabi Mala Devidas	Head , Dept of Commerce	<i>Panjabi Mala Devidas</i> 5/12/19
25.	Dr.V.Shanthi	Head, Dept. of B.Com CS	<i>V. Shanthi</i> 5/12/19.
26.	Tmt. R.Shanthini	Dept of Economics	<i>R. Shanthini</i> 5/12/19

27.	Dr.B.Shyamala	Dept of Economics	B.Shyamala
28.	Tmt. M.Vijaya	Dept of Chemistry	M.Vijaya
29.	Dr. T.Punithavathy	Dept of English	
30.	Tmt. K. Yeshoda	Head, Dept. of English (SS)	K. Yeshoda 5/12/19
31.	Dr. N.Kavitha	Head, Dept. of Tamil	N.Kavitha 5/12/19.
32.	Selvi.K.Geetha	Head, Dept. of B.Com	Selvi.K.Geetha 5/12/19.
33.	Dr. Ezhilarasi Hilda Stanley	Head, Dept. of Mathematics.	E.H.Stanley 5/12/19
34.	Dr.R.Geethalakshmi	Head, Dept. of B.Com CS	R.Geethalakshmi 5/12/19
35.	Tmt. C. Vaishnavi	Head, Dept. of Business Economics	C.Vaishnavi 05/12/2019
36.	Tmt. K. Jane Nithya	Head, Dept. of Computer Science	K.Jane Nithya 5/12/19
37.	Dr.T.Mythili	Head, Dept. of PBPB	T.Mythili 5/12/19
38.	Dr.M.Sujatha	Head, Dept. of Biochemistry	M.Sujatha 5/12/19
39.	Dr.K.Krishna Prema	Head, Dept. of Microbiology	K.Krishna Prema 5/12/19
40.	Dr.D.Gomathy	Head, Dept. of MBA	D.Gomathy 5/12/19
41.	Tmt.G.Rajalakshmi	Head, Dept. of B.B.A.	G.Rajalakshmi 5/12/19
42.	Tmt.Josephine Anitha	Head, Dept. of MCA	J.Anitha 5/12/19
43.	Dr.M.Ranya Maheswari	Head, Dept. of Psychology	M.Ranya Maheswari
44.	Tmt.Varalakshmi Rajam	Head, Dept. of Clinical Nutrition	V.Rajam 5/12/19

45.	Tmt.S.Abhirami	Head, Dept. of Physics	<i>Smt</i> 05/12/19
46.	Tmt.V.Shridevi	Head, Dept. of Visual Communication	<i>Shridevi</i> 5/12/19
47.	Tmt. U.N. Mahalakshmi	Head, Dept. of Journalism and Communication	<i>U.N.</i> 5/12/19
48.	Tmt.R.Nithya	Head, Dept. of HRDE	<i>R. Nithya</i> 5/12/19
49.	Dr. V.Hema Krishnan	Head, Dept of Hindi	<i>Hema</i> 5/12/19
50.	Tmt.V.R.Vidjealatchoumy	Head, Dept of French	<i>Vidjealatchoumy</i> 5/10/19.
51.	<i>S. JAMES PUSHPA</i> Tmt. M. Henila RANI	2 <sup>nd</sup> Person Head, Dept of BCA	<i>S. James</i> 5/12/19
52.	Dr.K.Mythili	Head ,Dept of Accounting & Finance	<i>K. Mythili</i> 5/12/19
53.	Tmt.H.Sivasankari	Head, Dept of Geography	<i>H.Sivasankari</i> 5/12/19
54.	Dr.I.Lourdes Angeline Abilaksha	Head, Dept of Commerce (Hons.)	<i>I. Lourdes</i> 5/12/19
55.	Tmt. K.Prasanna Lakshmi	Head, Dept of Mathematics with Computer Applications	<i>K. Prasanna Lakshmi</i> 5/12/19



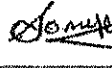

**ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)  
CHENNAI – 600 008.**

**22<sup>nd</sup> ACADEMIC COUNCIL MEETING**

Date : 05.12.2019

Time : 11.00.a.m.

**Student Members Present**

S.No	Name	Department	Signature
1.	Devika .P	BCA	
2.	Somabbaa Devi R.Ra.	B.Sc., Maths with Computer Applications.	R.Ra. S.R.
3.	R. Jayalakshmi	BA Business Economics	Jayalakshmi
4.	R. Pavya	B.sc., Computer Science	R. Pavya
5.	Pooja.v	B.com. Accounting & Finance	Pooja.v
6.	J. RUKSANA	M.Phil HISTORY	J. Rukhana
7.	D. Abinaya Sundari	M.A History	
8.	Dharaniya .S	B.A. Tourism and Travel Management	Dharaniya .S
9.	Somugtha .k.P	BA - HISTORY	
10.	Preetha .S	Geography	Preetha .S
11.	Maiya .z.	Hindi	Maiya .z.
12.	R. Krishna	B.Sc Biochemistry	R. Krishna
13.	C.B. SHALINI	Msc. Biochemistry	C.B. Shalini
14.	Hetal .K	B.Sc VISUAL COMMUNICATION	Hetal
15.	Harini .S	B.Sc. Mathematics	Harini .S
16.	M. Shajuna Barveen	M.com Banking and Insurance	M. Shajuna
17.	DHIVYA .B	B.com (Bank management)	Dhivya .B
18.	R. VARSHA	B.COM (General) (SS)	R. Varsha
19.	MIRAMBIGA .k.s.	M.COM (GENERAL) (SS)	Mirambiga .k.s.
20.	K. Joshna Madhuri	Misc Food and nutrition (SS) (CND department)	K.J. Madhuri
21.	HITHA AJITH	B-A ENGLISH WITH COMMUNICATION SKILLS (SS)	

22.	P. PRITHIKA	B.Sc. PSYCHOLOGY	P. Prithika
23.	Priya raghu	Bsc Psychology	Priyarakg
24.	A. Vijayalakshmi	B.Sc Mathematics	A. V. 5/12/19
25.	M. SOWMYA	M.Sc MATHEMATICS	Sowmya M
26.	D. Jayasri	MSc PBPB	Jayasri
27.	V.V. VAISHNAVI	B.Sc Plant Biology + Plant Biotechnology	V.V. Vaishnavi 5/12/19
28.	S. J. MEGHA	B.COM. General	S. J. Megha
29.	Ashwini Bhaskar Rao	M.Com - Commerce - Final year	Ashwini Bhaskar Rao
30.	Vinotha S	M.A HRDE	Vinotha S
31.	Sivaranjani S	M.A HRDE	S. Sivaranjani
32.	Steffi	M.A HRDE	Steffi
33.	Amrutha	B.Sc Microbiology	Amrutha
34.	Jayalakshmi. P	Msc. Applied Microbiology	P. Jayalakshmi
35.	AKshara. M	BBA	Akshara M
36.	Aemalalini. c	M.Sc Physics	Aemalalini
37.	Subashini. S	D.M.Sc Physics	S. Subashini
38.	Sreelakshmi. S.S	1 <sup>st</sup> MA Journalism	Sreelakshmi
39.	Jinu. K	1 <sup>st</sup> MA Journalism	Jinu K
40.	C. VALARMATHY	MSc Chemistry	C. Valarmathy
41.	B. SANDHIYA	Bsc chemistry	B. Sandhya
42.	T. Subbu Lakshmi	BSc Clinical Nutrition & Dietetics	T. Subbu Lakshmi
43.	Nandhini Chidambaram.	B. Com (hons.)	Nandhini. C.
44.	Namira Saba A.	B.A. ECONOMICS	Namira
45.	Senithi. R	M.A. Business Economics	Senithi
46.	Gowri lakshmi.	B. A Economics.	Gowri lakshmi
47.	Tanusha Patra	Hindi	Tanusha
48.	Janeesha Jayachandran	B.Sc. N & D , Hindi	Janeesha

